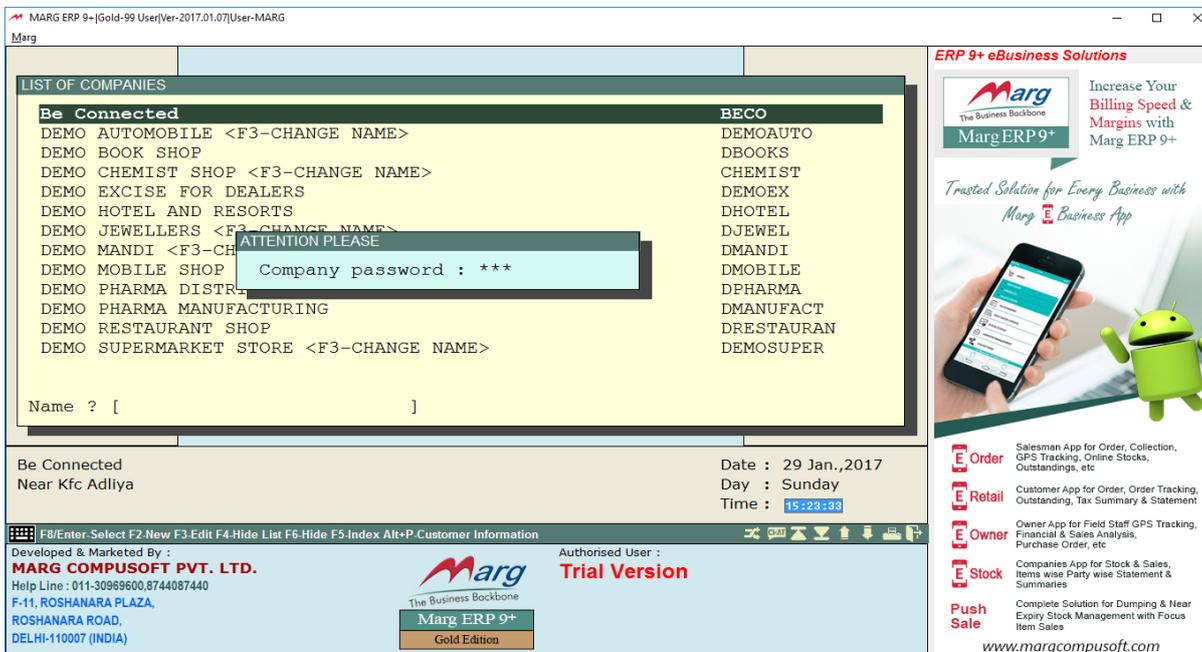


MARG ERP

Usage & Features

Introduction

- Marg is effective for the companies dealing with accounting and inventories.
- To download, margcompusoft.com/software/margerpsetup.zip
- Available as ERP, HRMS, POS, Pharmacy, Garments, Supermarkets, Restaurants.
- Competitive with respect to prices.
- Different versions are available such as gold, silver and basic.
- Small size installation.
- Easy to implement and customize.
- Built-in search engine allows extensive search within Marg.
- Availability of shortcuts and dashboards on the home screen for ease of access.
- Marg is trade specific; every trade has different setup.
- System performance is not affected irrespective of amount of transaction.
- Availability of complete supply chain and GPS on mobile App.
- Fully user configurable invoicing.
- More than 1000 built-in reports.
- Advanced security for back up and user data.
- Inventory efficiency by using Push sales, Dump stock killer and Focus items.
- Team, vendors, etc. updated via SMS, Email alert and reminders.

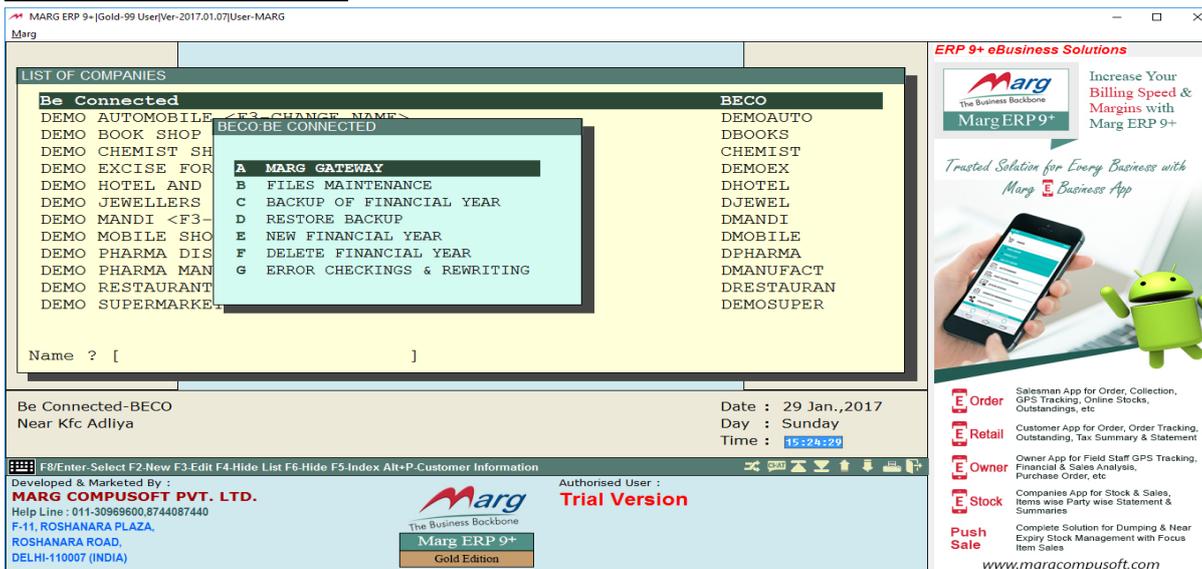


FEATURES:

SELECT THE COMPANY FROM THE GIVEN LIST

PROVIDE THE PASSWORD IF COMPANY IS PASSWORD PROTECTED

COMPANY GATEWAY:



FEATURES:

- MARG GATEWAY : OPENS THE COMPANY
- FILES MAINTENANCE : THIS IS FOR THE TROUBLESHOOTING (RUN BEFORE ERRORS)
- BACKUP OF FINANCIAL YEAR: FOR TAKING THE FINANCIAL YEAR BACKUP ON HDD
- RESTORE BACKUP : TO RESTORE THE FINANCIAL BACKUP
- NEW FINANCIAL YEAR: TO DEFINE NEW FINANCIAL YEAR
- DELETE FINANCIAL YEAR : TO DELETE THE FINANCIAL YEAR
- ERROR CHECKING &REWRITI:THIS IS FOR THE TROUBLESHOOTING (DETAIL CHECKING)

HOME SCREEN:

FEATURES:

TITLE BAR – INFORMATION ABOUT THE VERSION OF MARG AND THE USER SIGNED IN

MENU BAR – IT LIST DOWN ALL THE AVAILABE OPTIONS IN MARG

HISTORY BAR – LIST DOWN RECENTLY CLOSED ITEMS OR REPORTS (UPTO 18)

SHORTCUT BAR – LIST DOWN ALL THE SHORTCUTS CUSTOMISED BEFORE (ON THE RIGHT)

COMPANY INFO – DISPLAYS BREIF INFO ABOUT THE COMPANY LOGGED IN

FINANCIAL DASHBOARD – DISPLAYS UPDATED FINANCIAL REPORTS OF SELECTION (RIGHT)

FINANCIAL REPORTING DASHBOARD ACTIVATION:

GO TO MASTERS → MARG SETUPS → CONTROL ROOMS

SELECT SEARCH IN ALL

SEARCH 'BOARD' AND BELOW SCREEN WILL APPEAR

CHANGE ON DATE	DAYS	OLD VALUE TO NEW VALUE	COMPUTER NAME
01/02/2017 09:36:24	0	N to B	LAPTOP-CI5L100N

SELECT 'B' FROM THE DROP DOWN MENU OF THE FIRST OPTION

DASHBOARD REPORT:

SALES / SALES RETURN

PURCHASE / PURCHASE RETURN

PENDING ORDERS

CASH & BANK

DEBTORS & CREDITORS

OUTSTANDING

BANK RECONCILIATION

STOCK VALUATION

COMPANY CREATION:

AT THE START ON THE COMPANY LIST, PRESS 'F2' TO CREATE NEW COMPANY

COMPANY CREATION

Company Name * :
Address * :
Phone No. * :
Branch Code * :
Fax No. :
Website :
E-Mail :
Jurisdiction : State : Country : India
VAT No. : Exp. Date :
Licence No. : Exp. Date :
Mfg. Lic. No. : Exp. Date :
LST No. : Exp. Date :
Service Tax : Exp. Date :
Food Lic. No. : Exp. Date :
Business Type : BILLING [GENERAL]
Working Style : Normal W/o Secondary
Tax Structure : Product Wise
Stock Value : Last Purchase
Financial Year : 01/04/2016 -31/03/2017
Data Directory : data
Password :

ERP 9+ eBusiness Solutions

Marg
The Business Backbone
Marg ERP 9+

Increase Your Billing Speed & Margins with Marg ERP 9+

Trusted Solution for Every Business with Marg Business App

Order Salesman App for Order, Collection, GPS Tracking, Online Stocks, Outstandings, etc

Retail Customer App for Order, Order Tracking, Outstanding, Tax Summary & Statement

Owner Owner App for Field Staff GPS Tracking, Financial & Sales Analysis, Purchase Order, etc

Stock Companies App for Stock & Sales, Items wise Party wise Statement & Summaries

Push Sale Complete Solution for Dumping & Near Expiry Stock Management with Focus Item Sales

www.margcompusoft.com

Developed & Marketed By : **MARG COMPUSOFT PVT. LTD.**
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ROSHANARA ROAD,
DELHI-110007 (INDIA)

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FEATURES:

COMPANY NAME – TYPE THE COMPANY NAME

ADDRESS – WRITE COMPLETE ADDRESS

PHONE NO. – TYPE PHONE NUMBER

BRANCH CODE – WRITE THE BRANCH CODE IF MORE THAN ONE LOCATION

FAX NO. – TYPE FAX NUMBER

WEBSITE – WRITE THE WEB ADDRESS

E-MAIL – GIVE THE EMAIL ADDRESS

JURISDICTION – NAME OF LOCATION OF THE COMPANY UNDER LOCAL LAW

VAT NO. – WRITE THE VAT (TAX) NO. IF APPLICABLE

LICENCE NO. – TYPE COMPANY REGISTRATION NO. OR CR NO.
MFG. LICENCE NO. – WRITE THE MANUFACTURING NO. IF THE COMPANY PRODUCES
LST NO. – LOCAL SALES TAX IF APPLICABLE
SERVICE TAX – WRITE IF APPLICABLE
FOOD LICENCE NO. – FOR THE COMPANY DEALING IN THE FOOD & BEVERAGES SECTOR
BUSINESS TYPE – SELECT THE REQUIRED BUSINESS TYPE FOR THE COMPANY CREATION
WORKING STYLE – NEED TO SELECT THE INVENTORY MANAGEMENT IF BATCH WISE
TAX STRUCTURE – SELECT IF APPLICABLE
STOCK VALUE – SELECT THE METHOD TO VALUE THE INVENTORY
FINANCIAL YEAR – WRITE THE COMPANY FINANCIAL YEAR DATES
DATA DIRECTORY – GIVEN THE NAME OF THE FOLDER AS ALL THE WORKING WILL BE STORE
PASSWORD – TO PROTECT THE COMPANY FROM THE ACCESS
COUNTRY - SELECT THE COUNTRY OF THE COMPANY
DATE TYPE – SELECT THE TYPE OF CALENDER TO BE FOLLOWED
SELECTION –TYPE OF INVENTORY USAGE METHODS

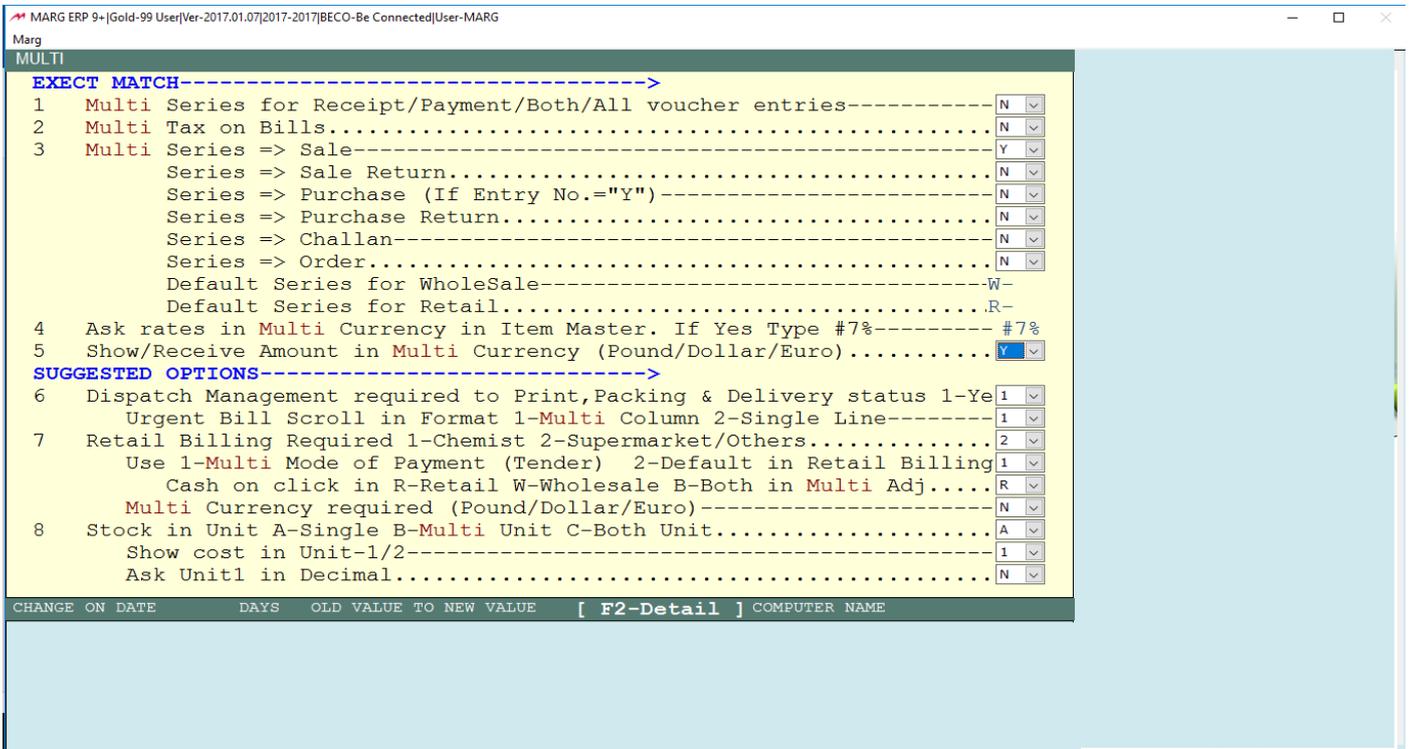
WORKING STYLE:

WORKING STYLE IS USED WHERE THE INVENTORY IS MAINTAINED BATCH WISE
BATCH WISE MEANS BUYING AND SELLING THE INVENTORY IN BATCHES
WORKING STYLE SELECTION WILL BE REFLECTED IN SALES / PURCHASE INVOICING
WE CAN CHANGE THE WORKING STYLE BY PRESSING CTRL + F2 KEY IN BILLING
THE FOLLOWING ARE THE STYLES AVAILABLE IN MARGE ERP

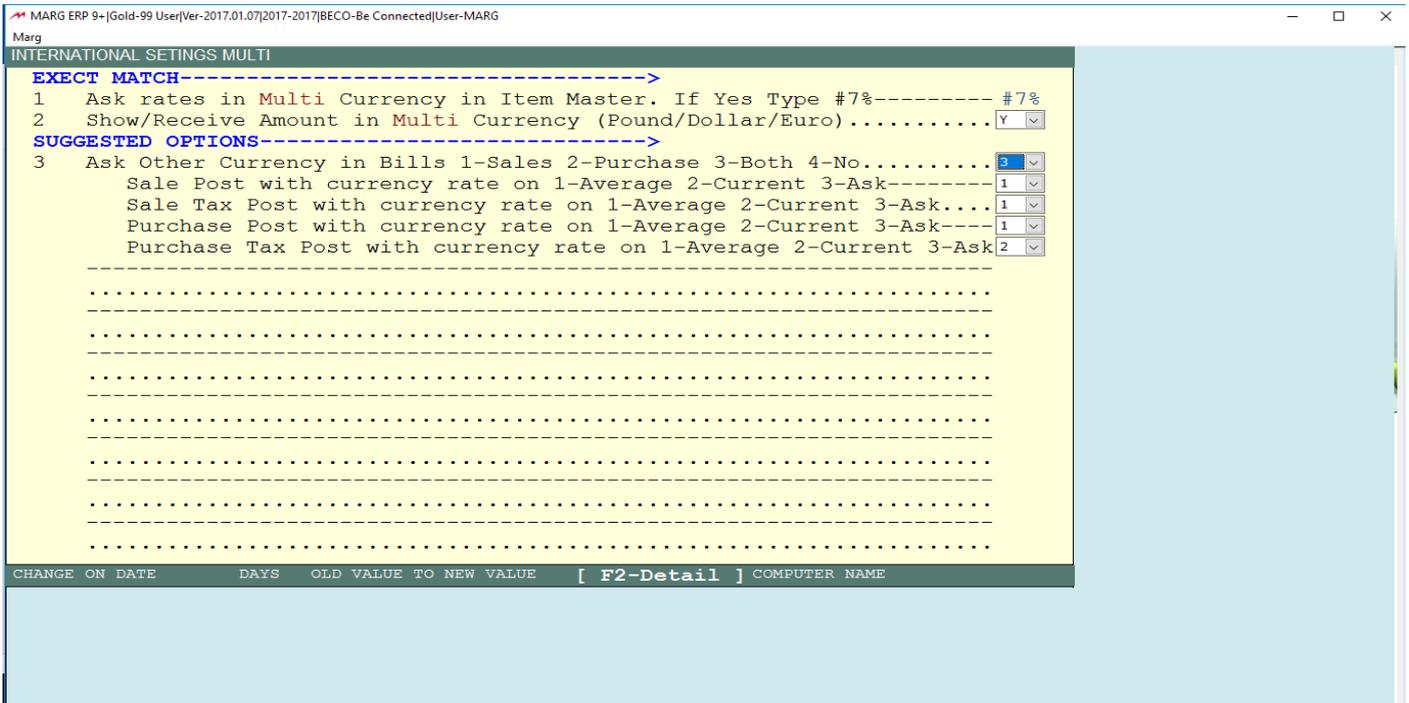
- 1) FIFO – MEANS THE SYSTEM WILL PICK THE INVENTORY FROM THE EARLIEST BATCHES
- 2) MANUAL – THE SYSTEM GIVES US THE SELECTION FROM BATCHES (ONE BATCH)
- 3) SELF – GIVES THE SELECTION OF SAME PRODUCT AVAILABLE IN MULTIPLE BATCHES

COMPANY CURRENCY / MULTI CURRENCY:

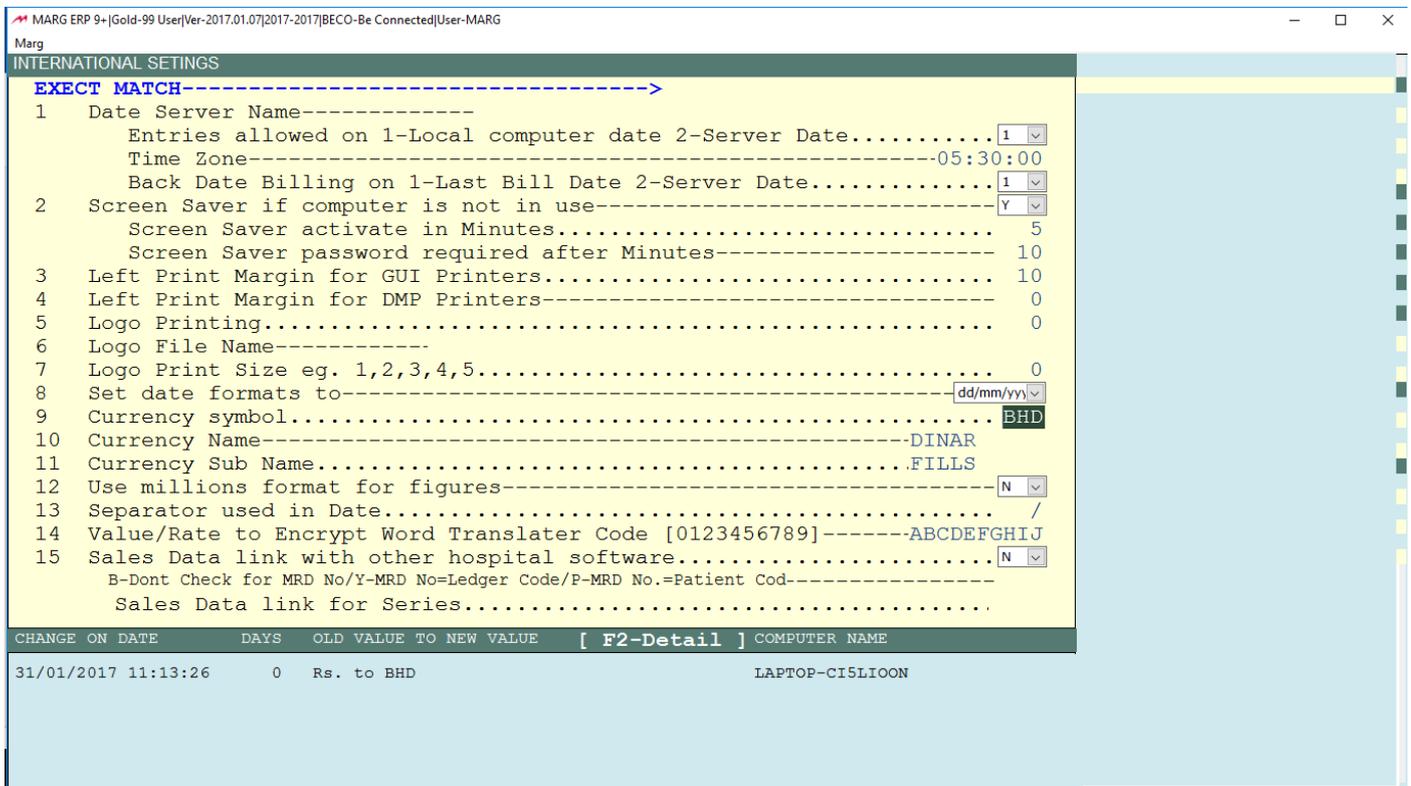
GO TO MASTERS → SELECT MARG SETUPS → CONTROL ROOM
SELECT 'SEARCH IN ALL '
TYPE MULTI AND SEARCH



TYPE '#7%' ON 4TH POINT AND PRESS ENTER, SELECT 'Y' FROM 5TH POINT.
 AFTER THAT SELECT INTERNATIONAL FROM THE CONTROL ROOM MENU
 TYPE MULTI IN SEARCH BOX AND PRESS ENTER
 THE BELOW SCREEN WILL BE DISPLAYED



FROM POINT 3, SELECT '3' FROM THE DROP-DOWN MENU
 AFTER THAT, SELECT INTERNATIONAL FROM CONTROL ROOM MENU AND PRESS TAB UNTIL
 THE INTERNATIONAL MENU SETTINGS APPEARS SUCH AS BELOW

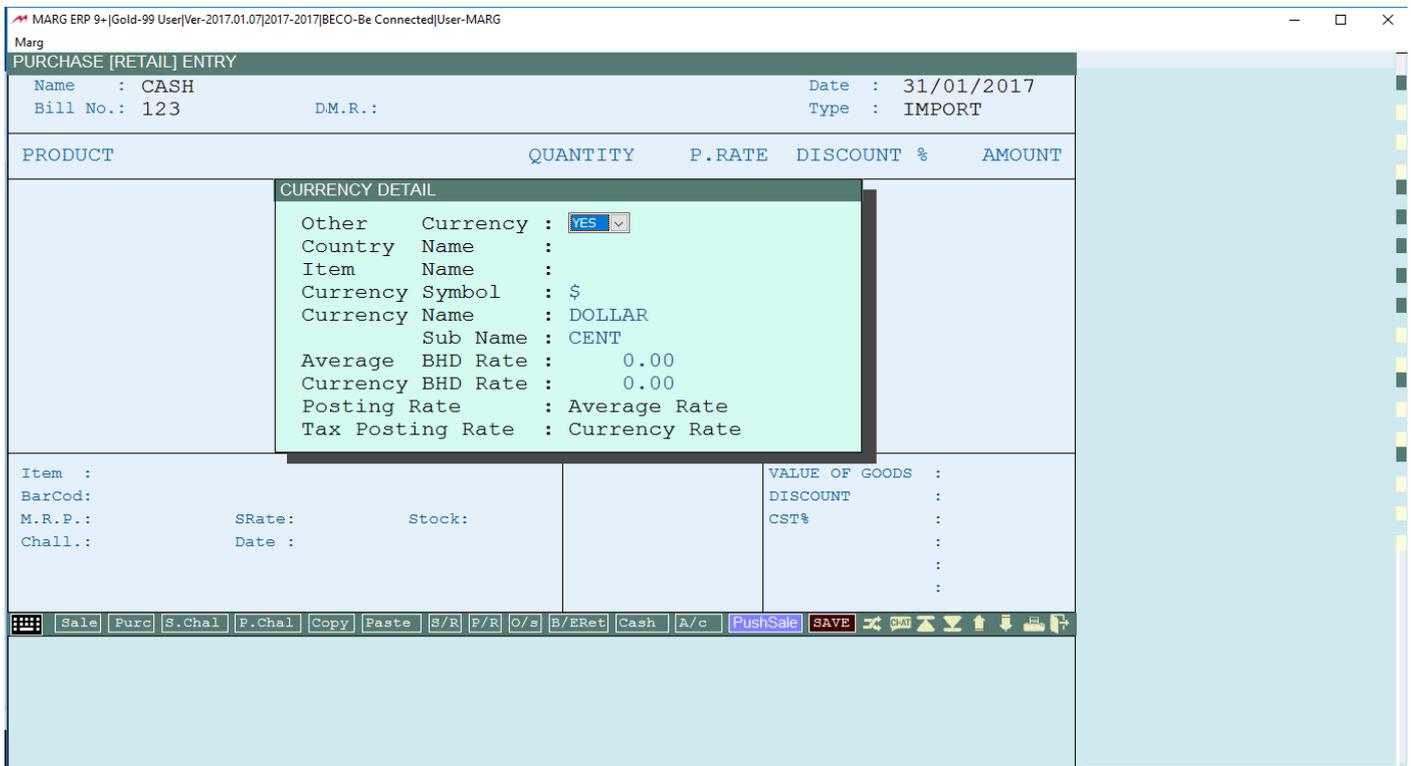


TYPE THE COMPANY CURRENCY, SYMBOL AND CHANGE TO DEFINE THE LOCAL CURRENCY

NOW, GO TO MASTERS → SELECT RATES & DISCOUNTS → TODAY'S CURRENCY RATES
 ENTER THE LATEST CURRENCY RATES

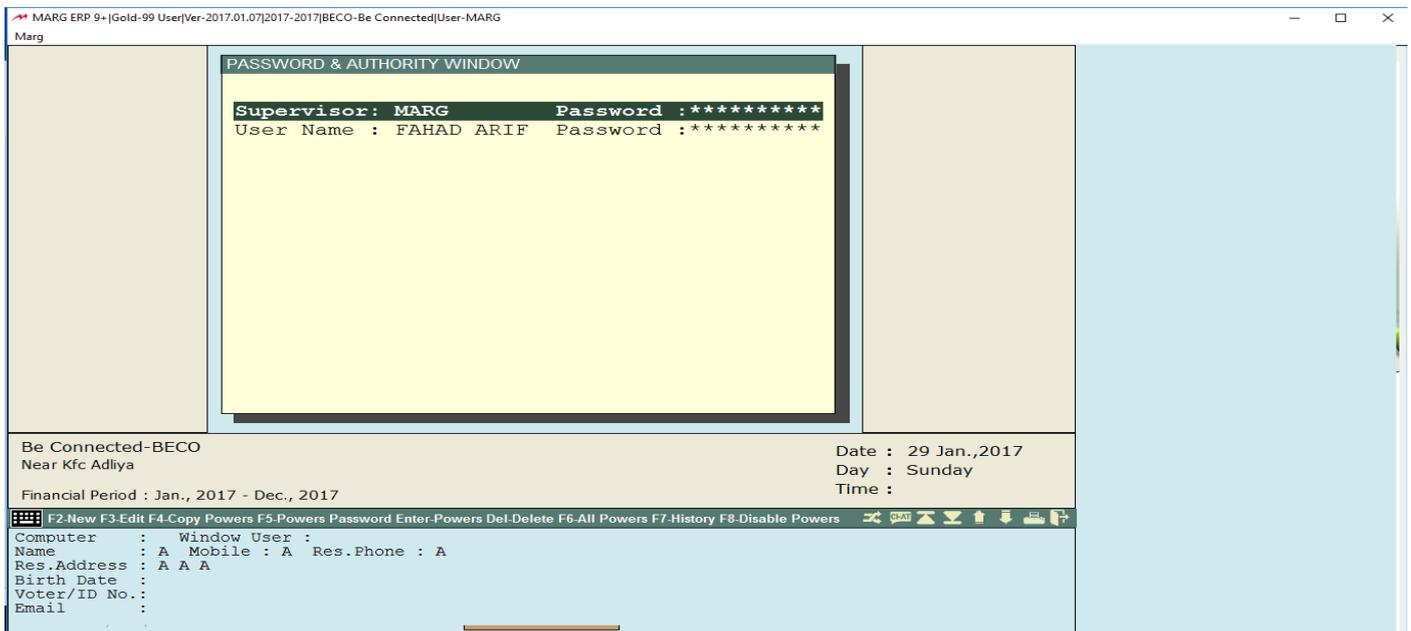


THE CURRENCY SELECTION SCREEN WILL BE AVAILABLE IN SALES AND PROCUREMENT MODULE AS GIVEN BELOW, HERE IF SELECTED NO THEN THE LOCAL RATE OR COMPANY RATE WILL BE APPLIED AUTOMATICALLY

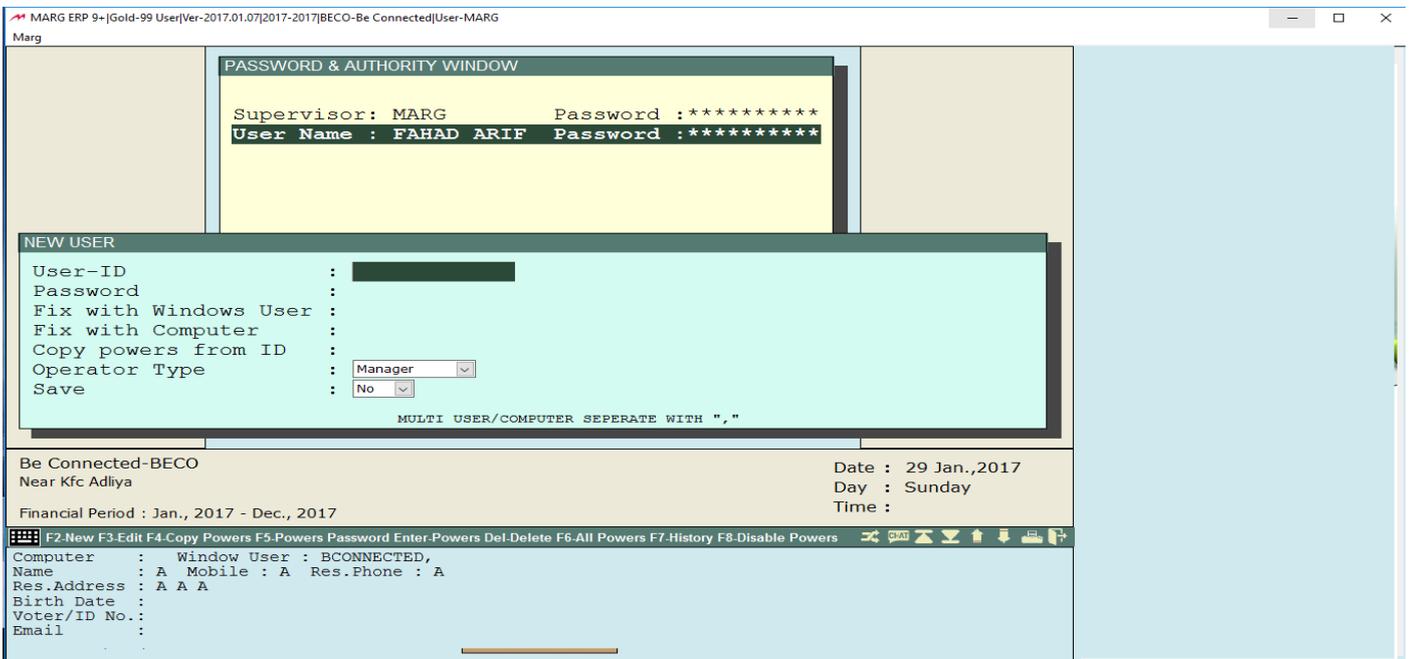


USER / OPERATOR CREATION:

GO TO MASTERS → SELECT POWERS & PASSWORDS → UPDATE OPERATOR POWER



PRESS 'F2' TO CREATE NEW OR F3 TO MODIFY EXISTING



FEATURES:

USER-ID – TYPE THE NEW USER NAME OR ID

PASSWORD – TYPE THE DESIRED PASSWORD

FIX WITH WINDOWS USER – TYPE THE WINDOWS LOGIN ID TO LINK THIS PROFILE ID

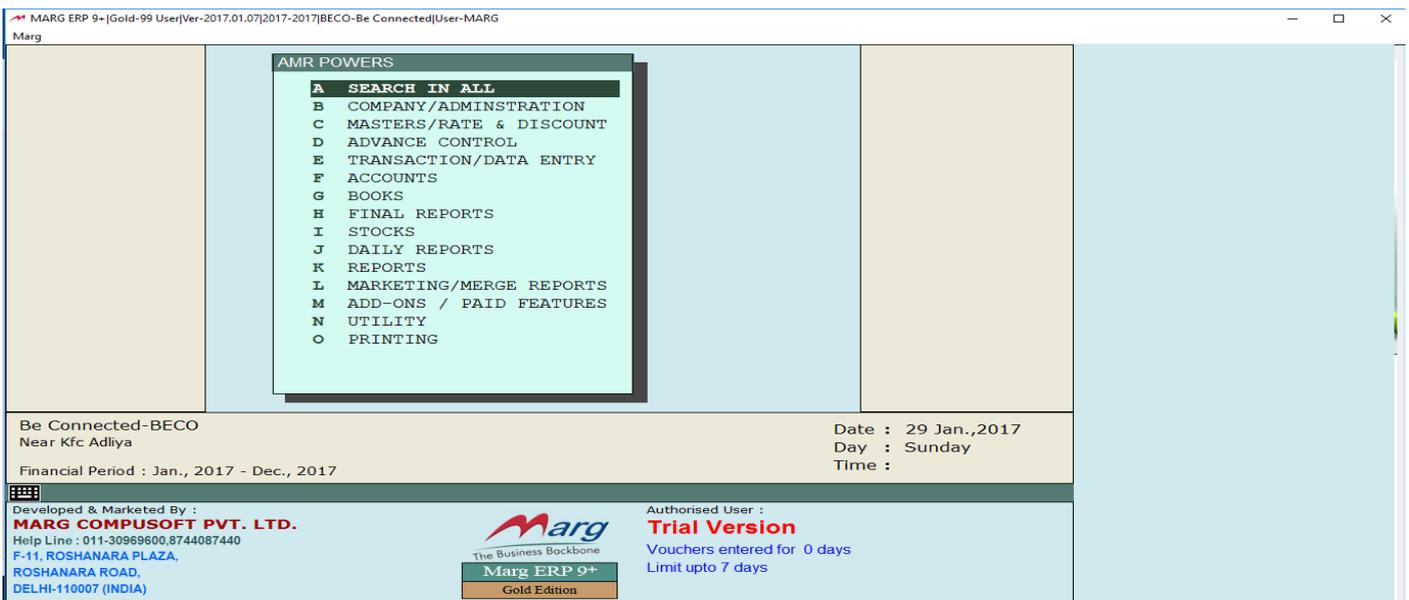
FIX IT WITH COMPUTER - WRITE THE NAME OF THE COMPUTER SYSTEM TO LINK THIS ID

COPY POWERS FROM ID – TYPE THE USER NAME FOR WHICH THE ROLE IS REQUIRED

OPERATOR TYPE – CHOOSE THE OPERATOR TYPE AS REQUIRED

SAVE – SAVE THE PROFILE BY SELECTING YES FROM DROP DOWN MENU

DEFINING POWERS:



FEATURES:

SEARCH IN ALL – TYPE THE KEYWORD TO SEARCH FOR SETTINGS IN ALL MARG COMPANY / ADMINISTRATION – RELATED TO THE SETTINGS OF THE COMPANY ADMIN.
MASTER / RATE & DISCOUNT – RELATED TO PRICING, DISCOUNTS AND IMPORTS / EXPORTS
TRANSACTION / DATA ENTRY – RELATED TO THE TRANSACTIONS
ACCOUNTS – RELATED TO THE SETTINGS OF THE ACCOUNTS
BOOKS – RELATED TO THE SALES, PURCHASE, CASH, BANK BOOKS SETTINGS, ETC
FINAL REPORTS – RELATED TO FINANCIAL REPORTS SETTINGS
STOCKS – RELATED TO OPENING, CLOSING, VALUATION OF THE INVENTORY AND STOCK
DAILY REPORTS – RELATED TO THE SETTINGS OF DAY BOOKS AND DAILY SALES / PURCHASE
MARKETING / MERGE REPORTS – RELATED TO MARKETING SETTING
ADD-ONS / PAID EXPENSES – RELATED TO E-BUSINESS AND PAID EXPENSES
PRINTING – TO ADJUST THE PRINTING OPTIONS AND SETTINGS

ACCOUNTS / LEDGER MASTERS:

GO TO MASTERS → LEDGER MASTER → NEW LEDGER

GO TO MASTERS → LEDGER MASTER → MODIFY LEDGER (MODIFYING EXISTING)

GO TO MASTERS → LEDGER MASTER → DELETE LEDGER (DELETION OF EXISTING LEDGER)

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NEW LEDGER

Ledger Name :

Station :

Group :

Balancing method : Opening

Mail to :

Pin :

E-Mail :

Web Site :

Contact Person :

Designation :

Phone No. (Off.) : Mobile :

(Res.) : Fax No. :

Reg.No. :

VAT Heading : No. : Exp:

S.T. Heading : No. : Exp:

I.T.PAN No. :

Be Connected-BECO Date : 29 Jan., 2017
Near Kfc Adliya Day : Sunday
Financial Period : Jan., 2017 - Dec., 2017 Time :

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Limit upto 7 days

FEATURES:

LEDGER NAME – TYPE THE NAME OF THE ACCOUNT OR LEDGER

STATION – COUNTRY OR LOCATION

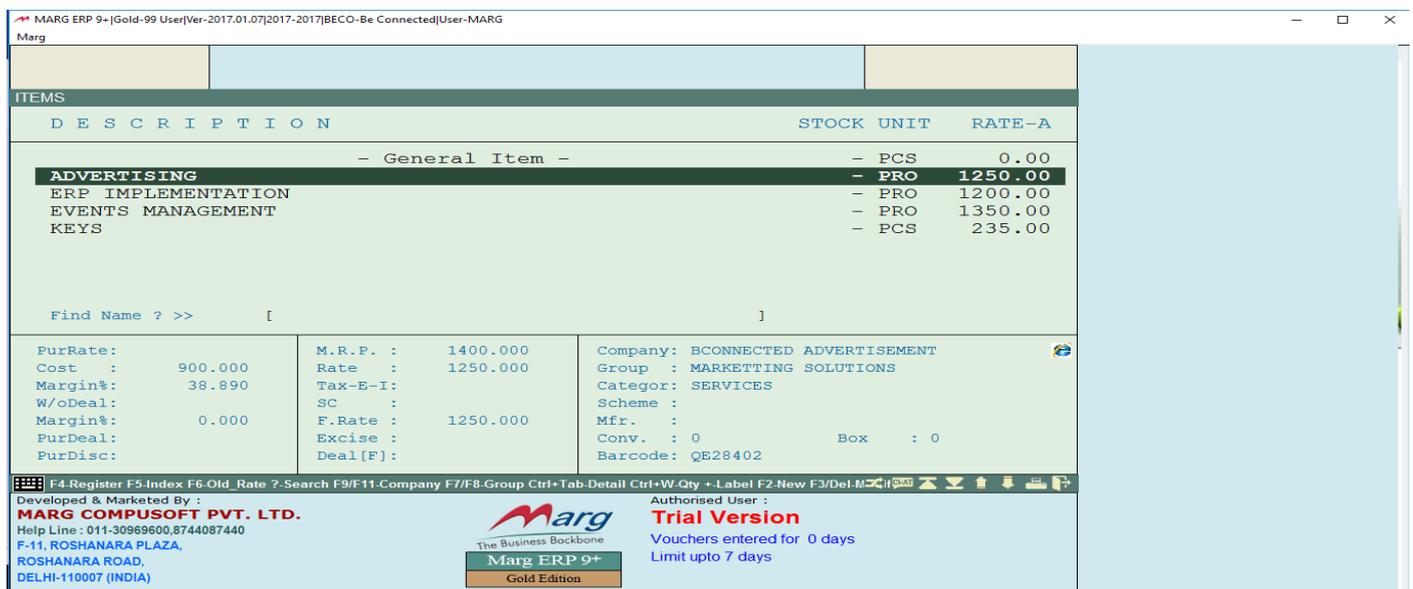
GROUP – SELECT THE GROUP SUCH AS CREDITORS OR DEBTORS ETC

- BALANCING METHOD – CHOOSE AS ON ACCOUNT, BILL BY BILL, AS REQUIRED
- MAIL TO – TYPE THE CONTACT DETAILS FOR COMMUNICATION OF ACCOUNT STATUS
- EMAIL – WRITE THE EMAIL ADDRESS
- WEBSITE – PROVIDE THE WEBSITE IF POSSIBLE
- CONTACT PERSON – WRITE IF REQUIRED
- DESIGNATION – WRITE IF REQUIRED
- PHONE NO. – GIVE THE PHONE NO FOR BOTH OFFICE AND RESIDENCE
- REG. NO. -BUSINESS OR COMPANY REGISTRATION NO.
- VAT HEADING – RELATED TO VALUE ADDED TAX
- S.T. HEADING – RELATED TO SALES TAX
- I.T. PAN NO. –RELATED TO INCOME TAX NO.

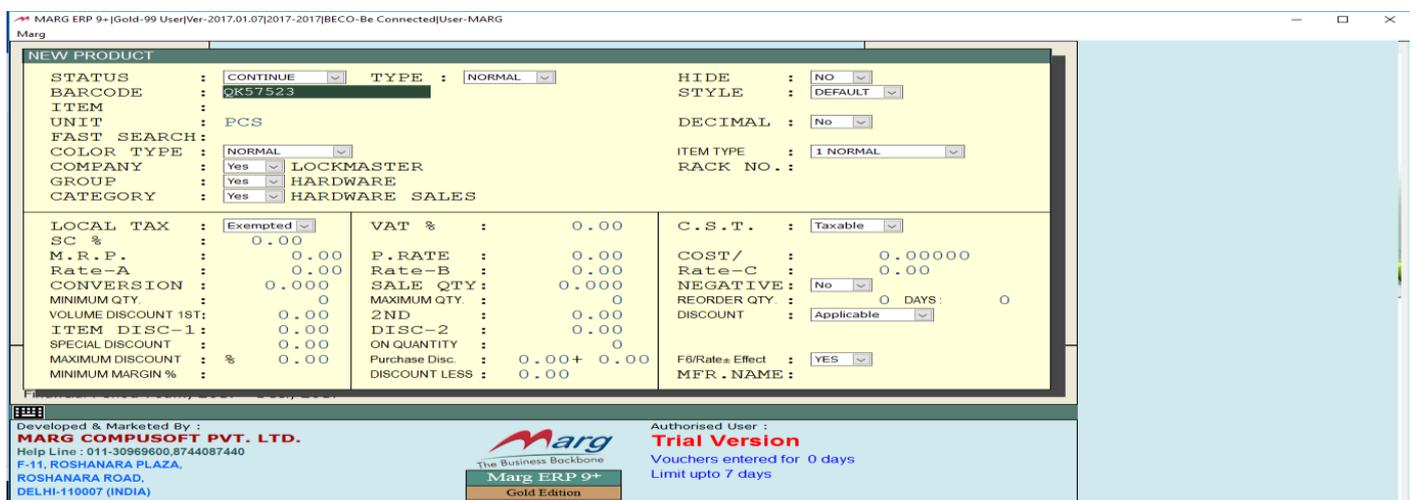
ITEM / INVENTORY MASTER:

GO TO MASTERS → INVENTORY MASTERS → ITEM MASTER

BELOW SCREEN WILL APPEAR PRESS 'F2' TO CREATE NEW AND 'F3' TO MODIFY



NEW ITEM CREATION WINDOW IS DISPLAYED BELOW:



FEATURES:

STATUS – SELECT WHETHER CONTINUED OR DISCONTINUED

TYPE – NORMAL OR PROHIBITED (IF DON'T WANT TO CONSUME)

HIDE - SELECT YES OR NO

BARCODE – BARCODE READER NO.

ITEM – ITEM NAME

UNIT – UNIT OF MEASUREMENT

DECIMAL – YES OR NO DEPENDS UPON THE ITEM

FAST SEARCH – GIVEN SHORTCUT KEY TO CALL THAT ITEM

COLOUR TYPE – GIVE COLOUR AS DESIRED

ITEM TYPE – ANY SPECIAL INDICATION ABOUT THE ITEM FOR EG, STORE BELOW 30

COMPANY – SELECT THE COMPANY MANUFACTURING THE ITEM

GROUP – SELECT THE GROUP OF ACCOUNTS THE ITEM BELONGS

CATEGORY – CATEGORISE THE ITEM AS REQUIRED

RACK NO. – DEFINE THE LOCATION OF THE STORAGE OF THE ITEM

LOCAL TAX – SELECT THE TAXATION CRITERIA

VAT % - VALUE ADDED TAX PERCENTAGE (IF APPLICABLE)

C.S.T - CONSUMER SALES TAX (IF APPLICABLE)

S.C % - SURCHARGE TAX

M.R.P – MAXIMUM RETAIL PRICE

P. RATE - PURCHASE RATE

COST – COST WITH RESPECT TO EXPENSE

RATE A, B, C – TYPE DIFFERENT RATES OF THE SAME ITEM AS PER CUSTOMER GROUP

CONVERSION – DEFINE HERE THE QTY. AVAILABLE IN THE BOX

SALES QTY –TYPE THE MAXIMUM NO. OF BOX TO SALE

NEGATIVE – ALLOW OR DISALLOW NEGATIVE STOCK

MINIMUM QTY –TYPE HERE THE MINIMUM QTY REQUIRED FOR THE ITEM

MAXIMUM QTY – TYPE HERE THE MAXIMUM QTY TO BE AVAILABLE IN STOCK

REORDER QTY – WRITE THE MINIMUM ORDER QTY

DAYS – WRITE THE DAYS OF THE ORDER INTERVAL

VOLUME DISCOUNT 1ST – ENTER THE AMOUNT IN DINARS TO GIVE A DISCOUNT

2ND –GIVES YOU THE CHOICE OF SELECTING THE DISCOUNT

DISCOUNT –SELECT DISCOUNT OR NO DISCOUNT

ITEM DISCOUNT – DISCOUNT AVAILABLE ON ITEM

DISC-2 – FURTHER DISCOUNT ON THE ITEM

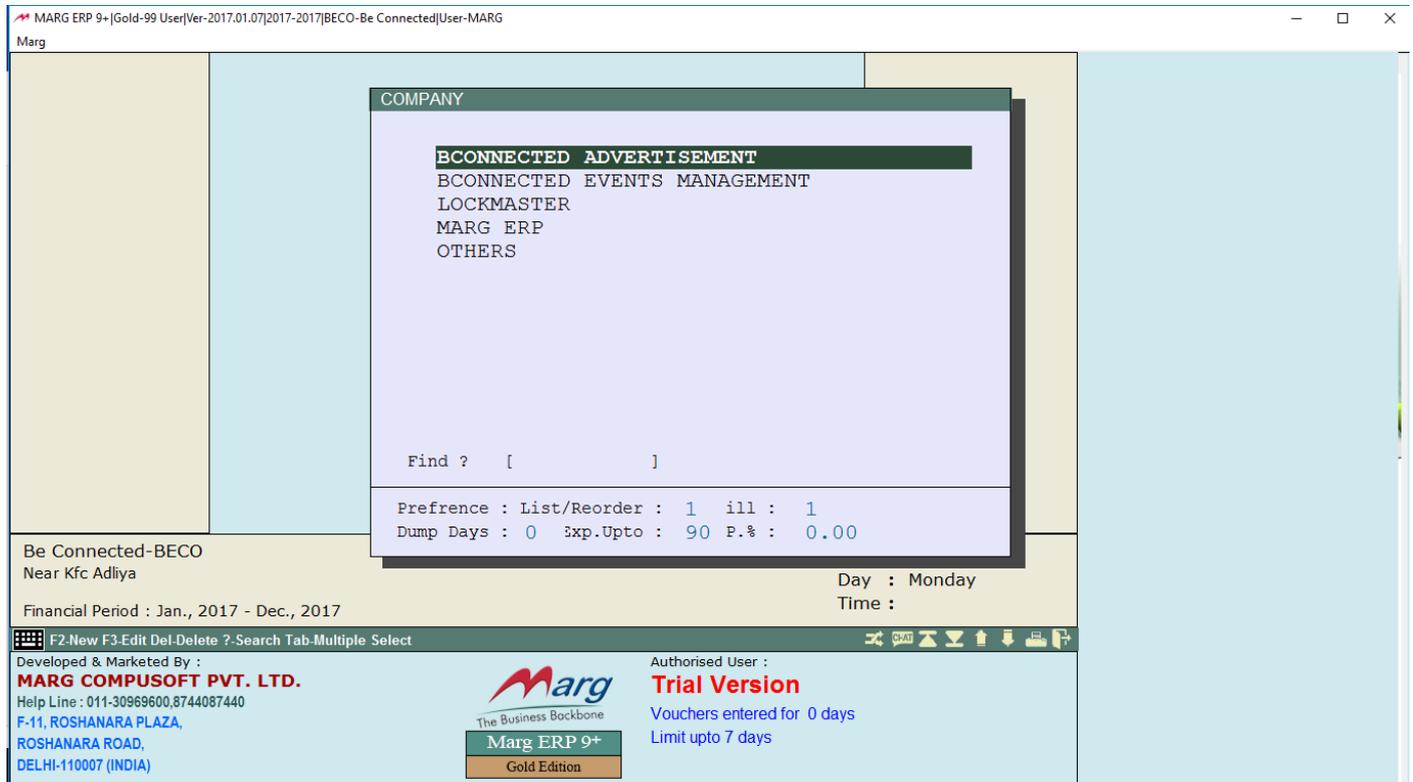
SPECIAL DISCOUNT – RELATED TO DISCOUNT AVAILABLE ON THE FIXED QTY

ON QTY – RELATED TO SPECIAL DISCOUNT

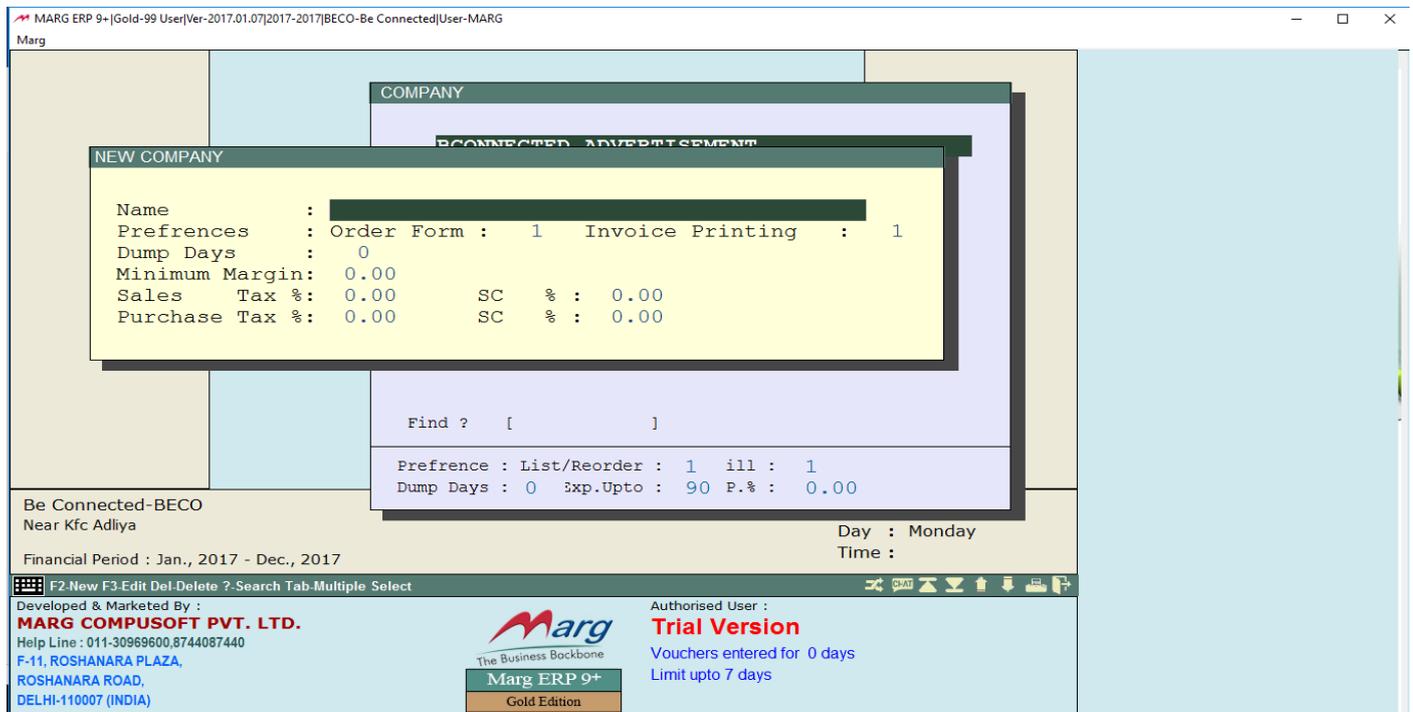
MAXIMUM DISCOUNT – WRITE HERE THE MAXIMUM DISCOUNT OFFERED ON THE ITEM

PURCHASE DISCOUNT -TO DEFINE THE PERCENTAGE OF DISCOUNT AVAILABLE IN PUR.
 F6 / RATE EFFECT – PURCHASE PRICE EFFECTED OR NOT
 MINIMUM MARGIN – GIVE THE MINIMUM PROFIT PERCENTAGE AVAILABLE FOR THE ITEM
 MFR. NAME –PRODUCT MANUFACTURER NAME

GO TO MASTERS → INVENTORY MASTERS → COMPANY MASTERS



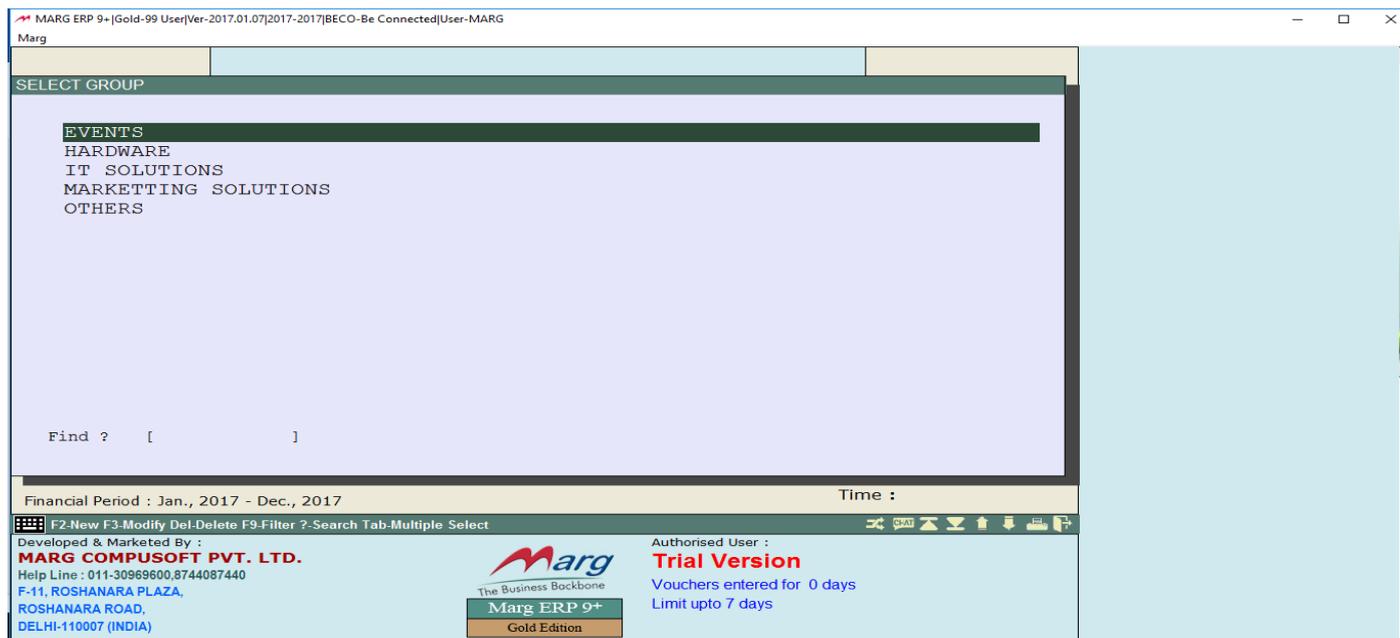
PRESS 'F2' TO CREATE NEW OR 'F3' TO MODIFY OLD ITEM / PRODUCT COMPANY MASTERS



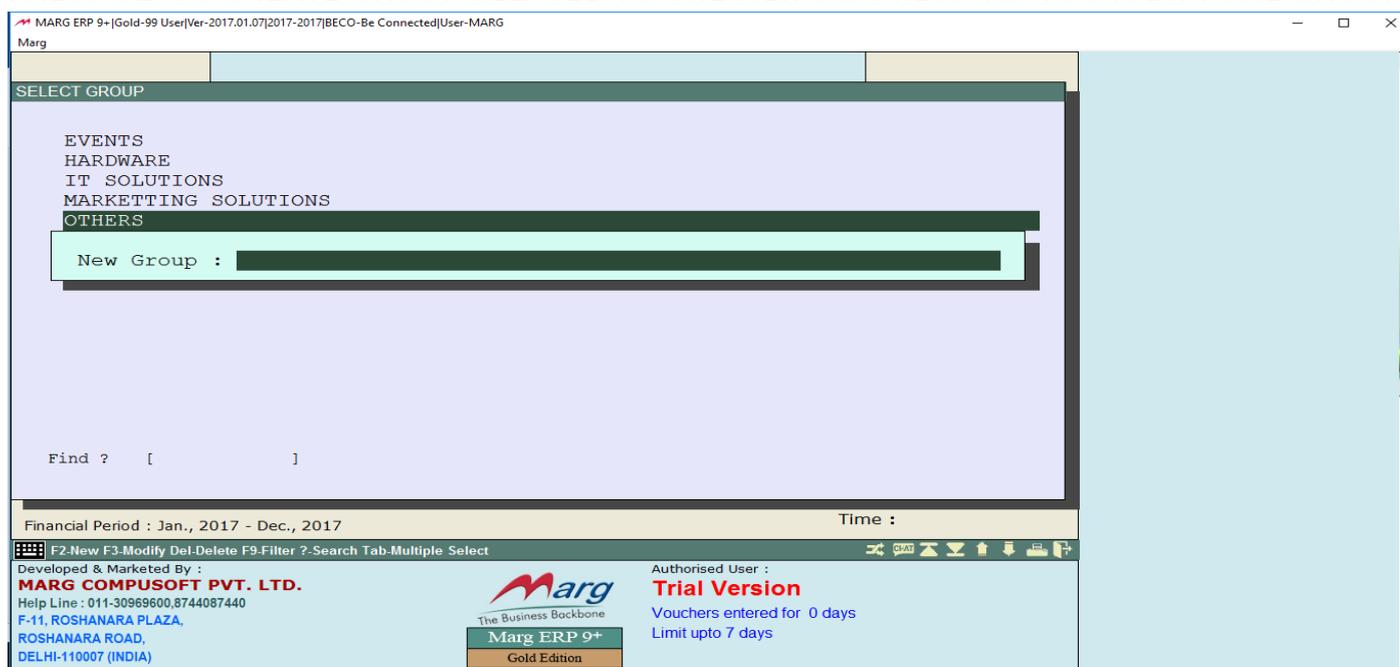
FEATURES:

- NAME – TYPE THE NAME OF THE COMPANY
- ORDER FORM – RELATED TO PRINTING
- INVOICE PRINTING – RELATED TO PRINTING
- DUMP DAYS – GIVE THE TARGETED DAYS OF SALE OF THAT COMPANY
- MINIMUM MARGIN – MINIMUM MARGIN FOR THAT COMPANY
- SALES TAX – TYPE IF APPLICABLE
- PURCHASE TAX – TYPE IF APPLICABLE
- SC % - SURCHARGE

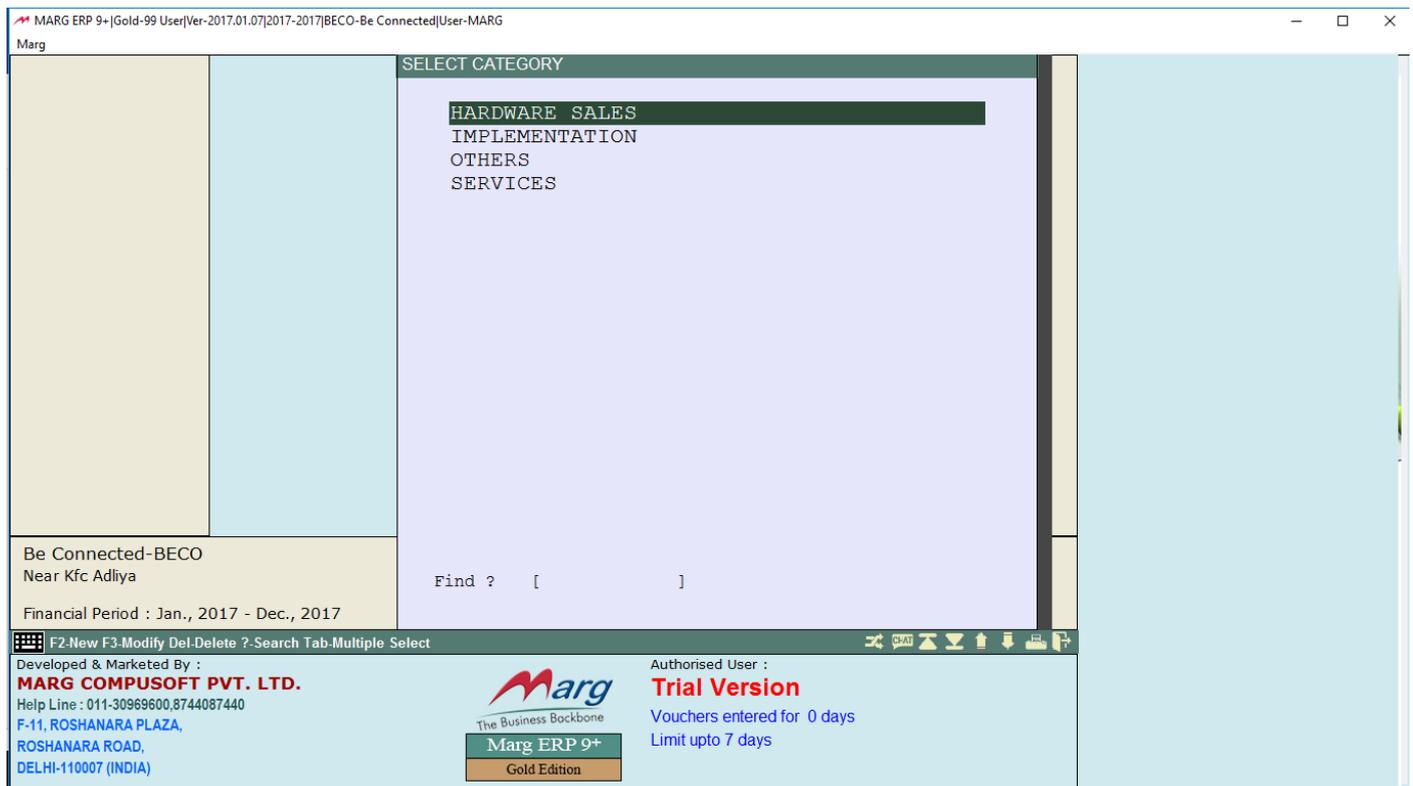
GO TO MASTERS → INVENTORY MASTERS → GROUP MASTERS



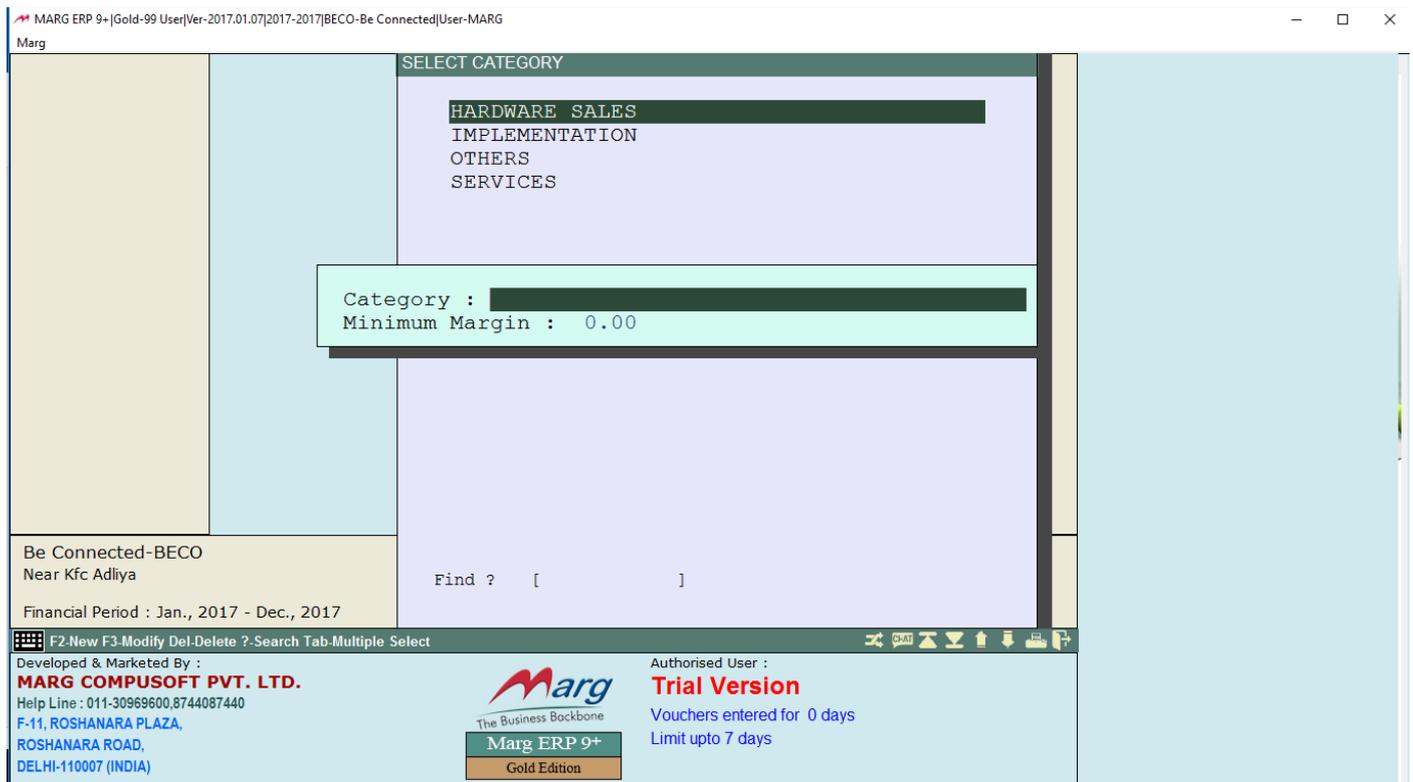
PRESS 'F2' TO CREATE GROUP RELATED TO THE ITEMS & PRESS 'F3' TO MODIFY THE GROUP



GO TO MASTERS → INVENTORY MASTERS → CATEGORY MASTERS



PRESS 'F2' TO CREATE CATEGORY & PRESS 'F3' TO MODIFY THE CATEGORY OF THE ITEMS



FEATURES:

CATEGORY – DEFINE THE CATEGORY NAME HERE

MINIMUM MARGIN – GIVE THE MINIMUM MARGIN PERCENTAGE

DEFINING NEW SALES TYPE:

GO TO MASTERS → LEDGER MASTERS → NEW SALE

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NEW SALE

Shortcut Name :

Taxable Tax % : 0.00

Taxpaid Tax % : 0.00

Bill Heading :

No. Heading 7 Chr:

12 Chr:

Sale Under :

Sale Ledger Name :

Tax Under :

Tax Ledger Name :

S.T. Form :

Be Connected-BECO
Near Kfc Adliya

Date : 30 Jan., 2017
Day : Monday
Time :

Financial Period : Jan., 2017 - Dec., 2017

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Limit upto 7 days

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FEATURES:

SHORTCUT NAME – WRITE THE NAME TO BE CALLED

TAXABLE TAX % - IF APPLICABLE GIVE THE NUMBER

TAXPAID % - IF APPLICABLE GIVE THE NUMBER

BILL HEADING - TYPE THE WORDS TO BE DISPLAYED ON BILL HEADING

NO. HEADING 7 / 12 CHR –TYPE THE NO. OF CHARACTER

SALE UNDER – SELECT THE APPROPRIATE ACCOUNTS (FOR EG. SALES)

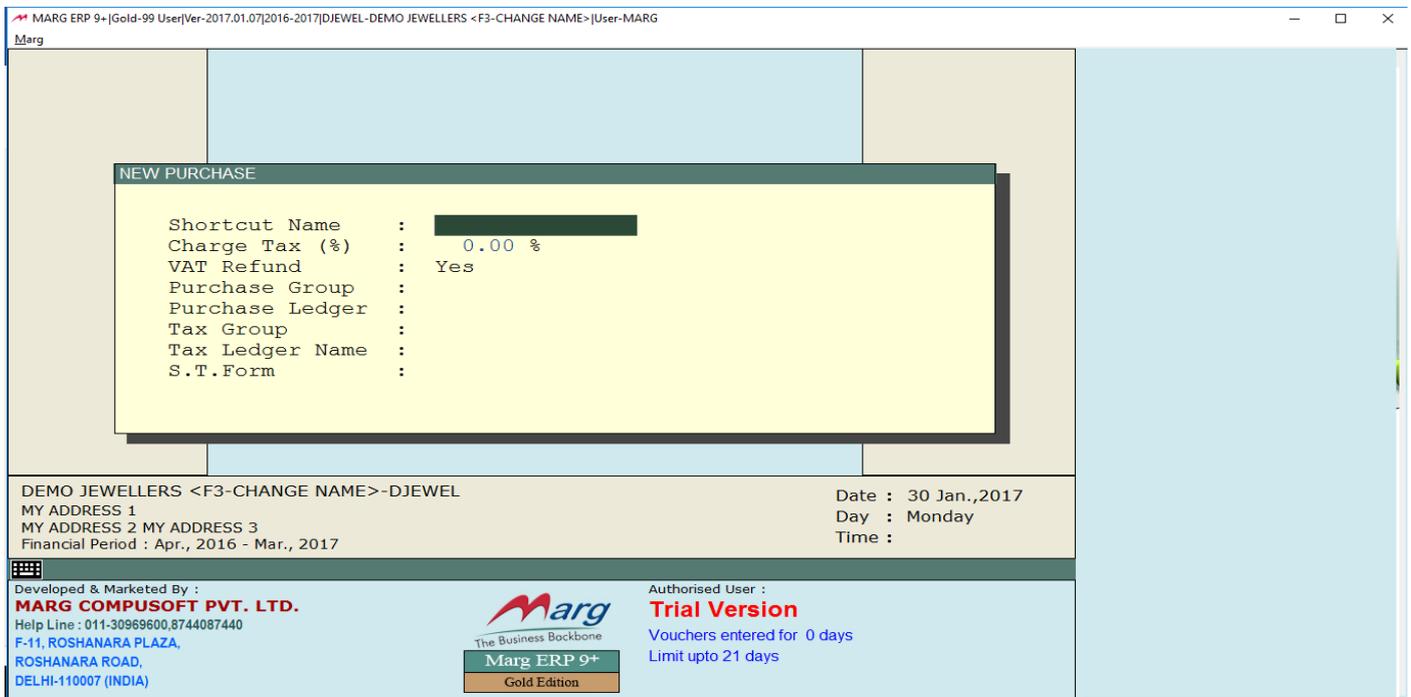
SALE LEDGER NAME – TYPE THE NAME OF THE LEDGER

TAX UNDER – DEFINE TAX ACCOUNT IF APPLICABLE

S.T. FORM –DEFINE SALES TAX IF APPLICABLE

DEFINING NEW PURCHASE TYPE:

GO TO MASTERS → LEDGER MASTERS → NEW PURCHASE

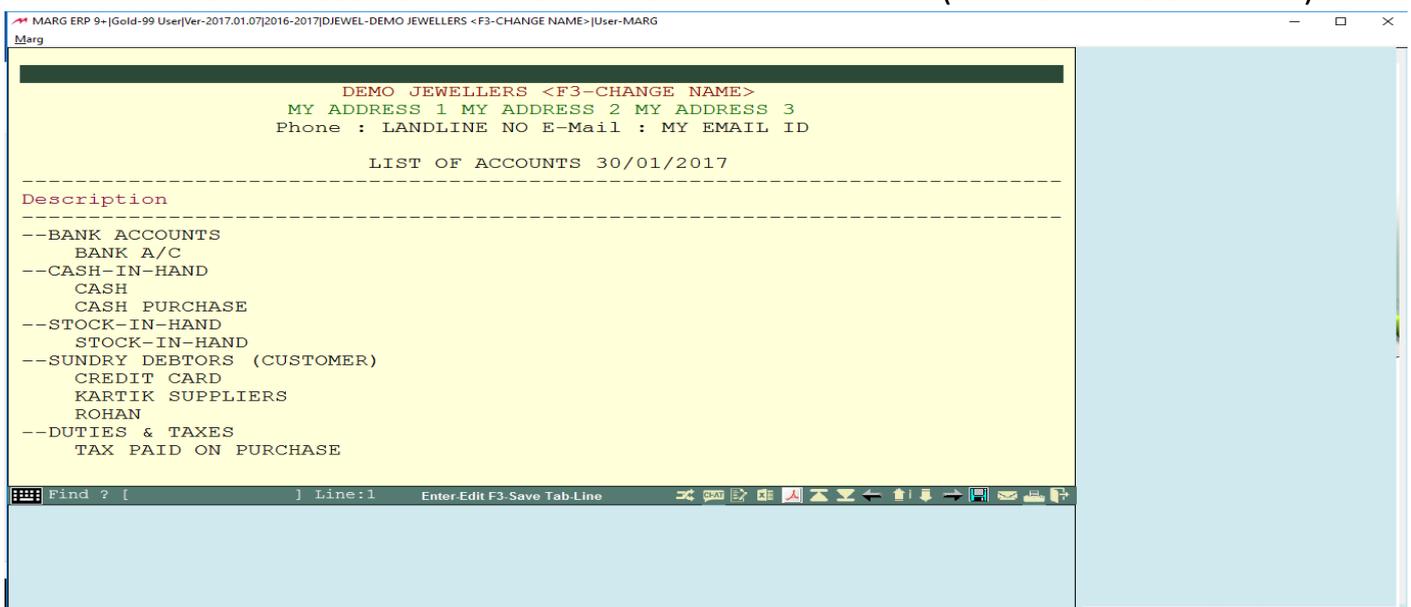


FEATURES:

- SHORTCUT NAME – TYPE SHORTCUT KEY TO CALL THE ACCOUNT
- CHARGE TAX % - TYPE IF APPLICABLE
- VAT REFUND – SELECT IF APPLICABLE
- PURCHASE GROUP – SELECT THE GROUP UNDER WHICH THE TYPE WILL APPEAR
- PURCHASE LEDGER - SELECT THE APPROPRAITE LEDGER
- TAX GROUP – TYPE IF APPLICABLE
- TAX LEDGER NAME – SELECT IF APPLICABLE
- TAX LEDGER NAME – SELECT IF APPLICABLE
- S.T. FORM – SALES TAX IF APPLICABLE

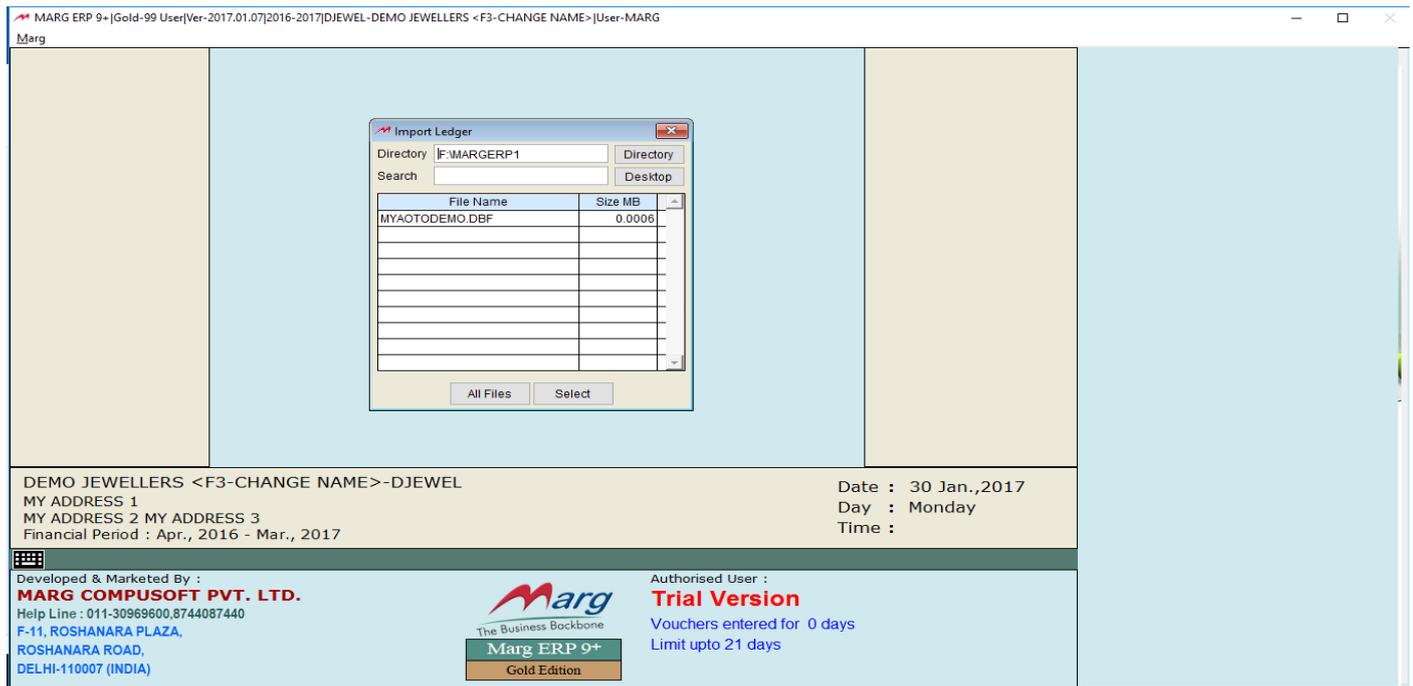
LEDGER: VIEW, IMPORT, EXPORT:

GO TO MASTERS → LEDGER MASTERS → LIST OF ACCOUNTS (TO VIEW THE EXISTING)



LIST OF ACCOUNTS CAN BE EXPORTED TO PDF / WORD BY SELECTING FROM THE BOTTOM

GO TO MASTERS → LEDGER MASTERS → LEDGER IMPORT

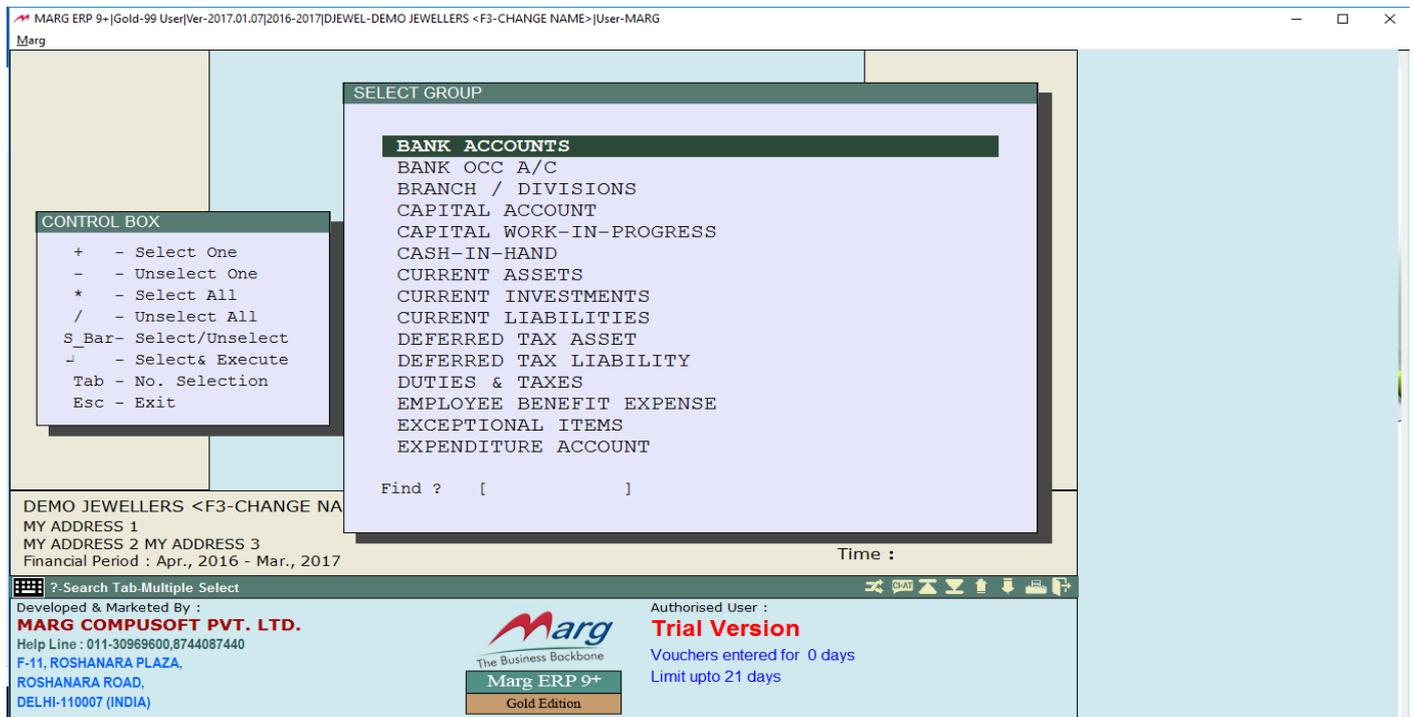


FEATURES:

DIRECTORY – SELECT THE FOLDER HAVING THE TEMPLATE

FILE NAME – SELECT THE FILE NEEDS TO BE IMPORTED

GO TO MASTERS → LEDGER MASTERS → LEDGER EXPORT

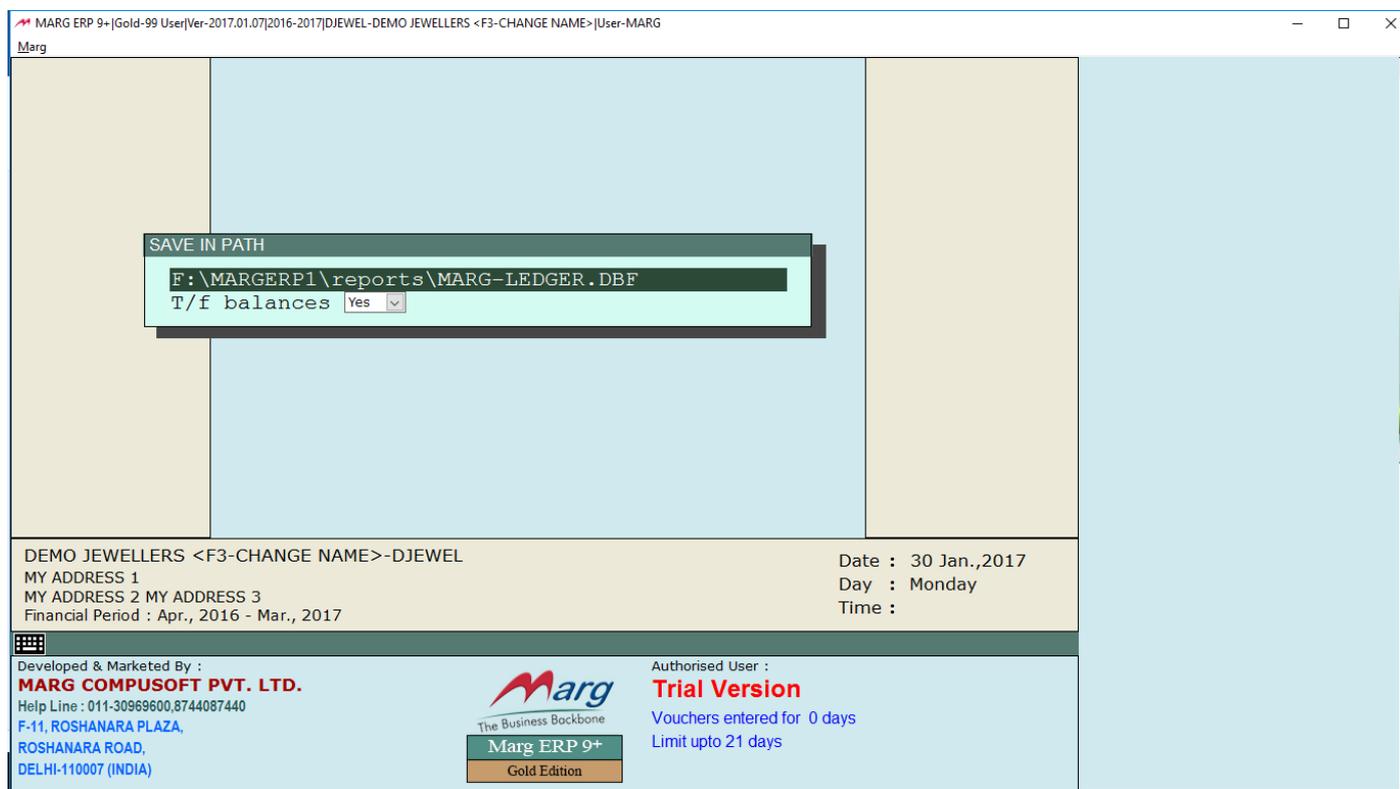


FEATURES:

SELECT THE ACCOUNTS FROM THE LIST OF LEDGER BY PRESSING SPACE BAR

PRESS ENTER AND EXPORT THE LEDGERS

EXPORT THE LEDGER IN DESIRED LOCATION BY GIVING THE PATH OF DIRECTORY



PRICE LIST:

GO TO MASTERS → RATE & DISCOUNT MASTERS → PRICE LIST → ALL ITEMS

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GENERAL PRICE LIST

DESCRIPTION	Rate_A	Prate	M.R.P.
000001 DIAMOND	0.000	0.000	0.000
000006 GOLD LADIES CHAIN	0.000	0.000	0.000
000007 GOLD RING	0.0003100	0.000	0.000
000005 OLD GOLD	0.000	0.000	0.000
000003 PURE GOLD	0.0003000	0.000	0.000
000004 PURE SILVER	0.000	0.000	0.000
000002 STONE	0.000	0.000	0.000

Find Name ? >> [DIAMOND]

Tab-Change F4-Composition F5-Index F7-All Rate

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Authorised User : **Trial Version**
 Vouchers entered for 0 days
 Limit upto 21 days

FEATURES:

ENTER THE PRICE MANUALLY

RATE-A – WILL BE THE SELLING PRICE

P. RATE – PURCHASE PRICE

M.R.P – MAXIMUM RETAIL PRICE

GO TO MASTERS → RATE & DISCOUNT MASTERS → PRICE LIST → SELECTED GROUP/ITEMS

MARG ERP 9+ | Gold-99 User | Ver-2017.01.07 | 2016-2017 | DJEWEL-DEMO JEWELLERS <F3-CHANGE NAME> | User-MARG

Marg

CONTROL BOX

- + - Select One
- - Unselect One
- * - Select All
- / - Unselect All
- S_Bar- Select/Unselect
- ↓ - Select & Execute
- Tab - No. Selection
- Esc - Exit

SELECT GROUP

DIAMOND

GOLD

SILVER

STONE

Find ? []

Preference : List/Reorder : Bill :
 Dump Days : Exp.Upto : GP.% :

DEMO JEWELLERS <F3-CHANGE NAME>

MY ADDRESS 1
 MY ADDRESS 2 MY ADDRESS 3
 Financial Period : Apr., 2016 - Mar., 2017

Day : Monday
 Time :

? Search Tab-Multiple Select

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Authorised User : **Trial Version**
 Vouchers entered for 0 days
 Limit upto 21 days

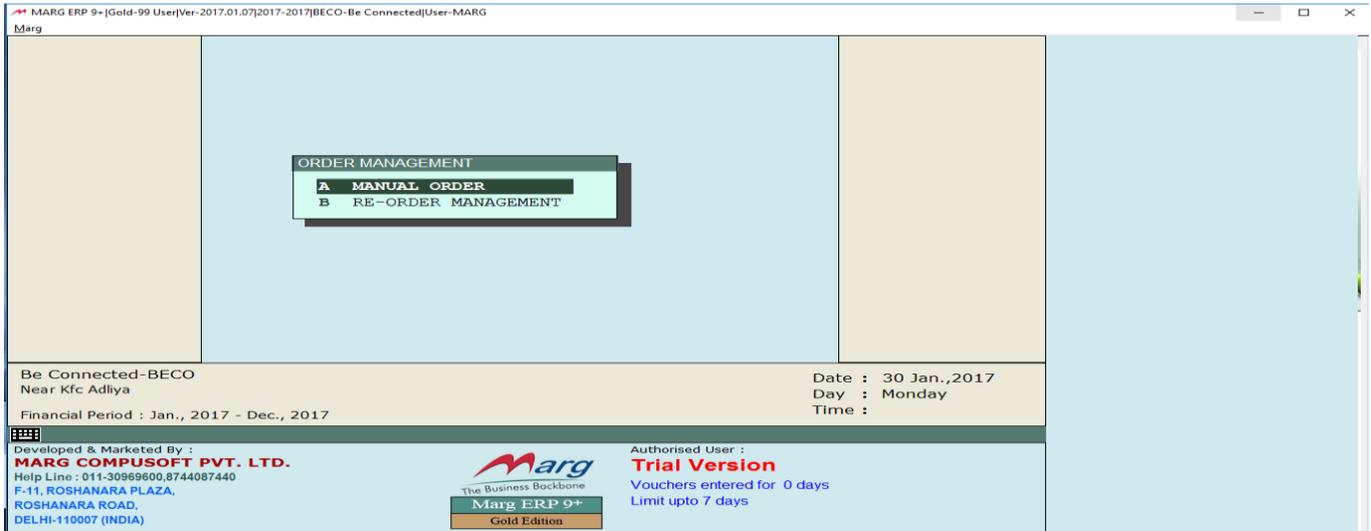
SELECT THE GROUP AND ENTER THE PRICES MANUALLY

GO TO MASTERS → RATE & DISCOUNT MASTERS → PRICE LIST → IMPORT FROM EXCEL

PROCUREMENT:

1- PURCHASE ORDER

GO TO TRANSACTIONS → PURCHASE ORDER → NEW



FEATURES:

MANUAL ORDER – FOR ORDERS OTHER THAN INVENTORY

RE-ORDER MGMT. – ORDERS ABOUT INVENTORY (USING SETTINGS/FORMULAS)

ACTIVATING PENDING ORDER REPORT:

GO TO MASTERS → MARG SETUPS → CONTROL ROOMS

SELECT SEARCH IN ALL

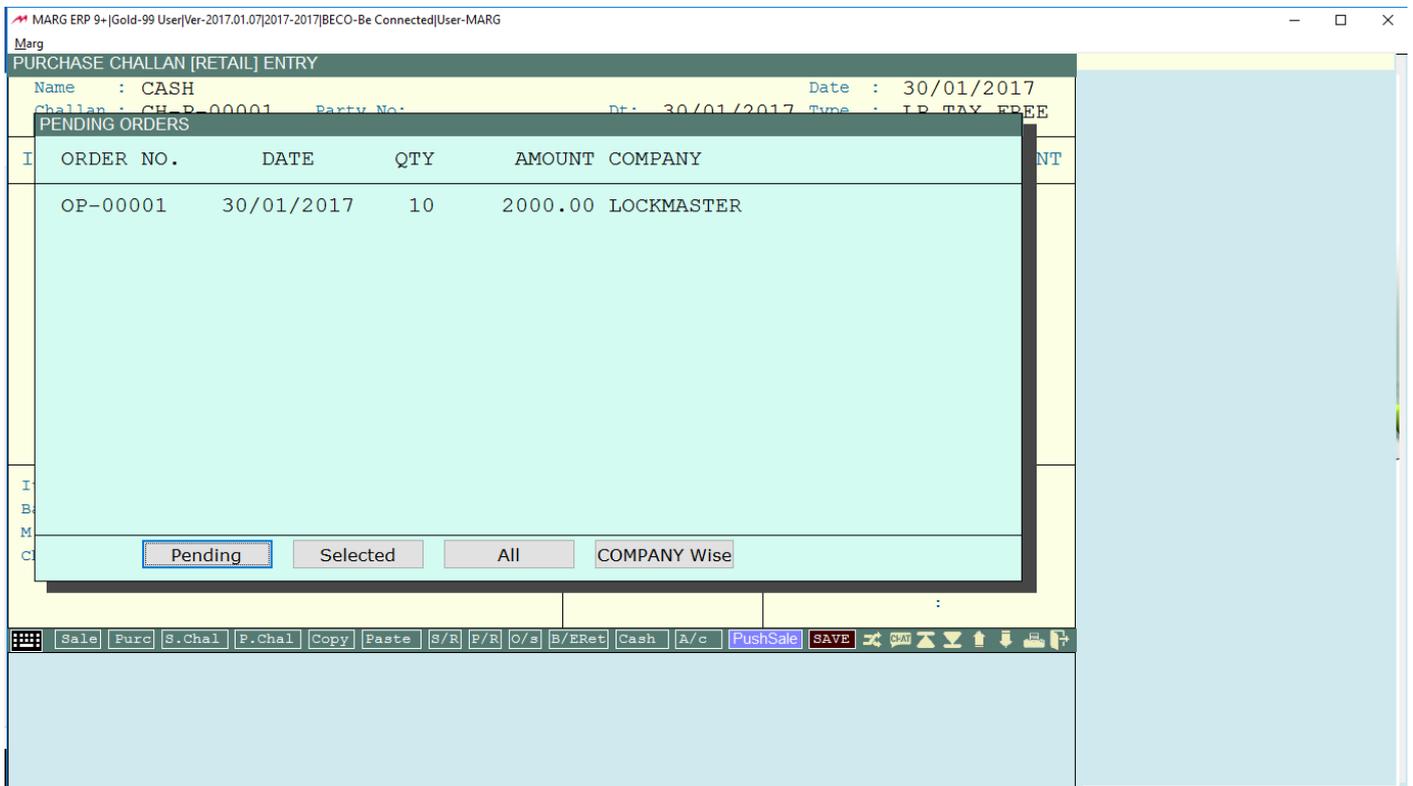
WRITE SALES ORDER AND CLICK ON ACCEPT



SELECT FROM ROW NO. 3, DROP DOWN THE MENU AND SELECT 2

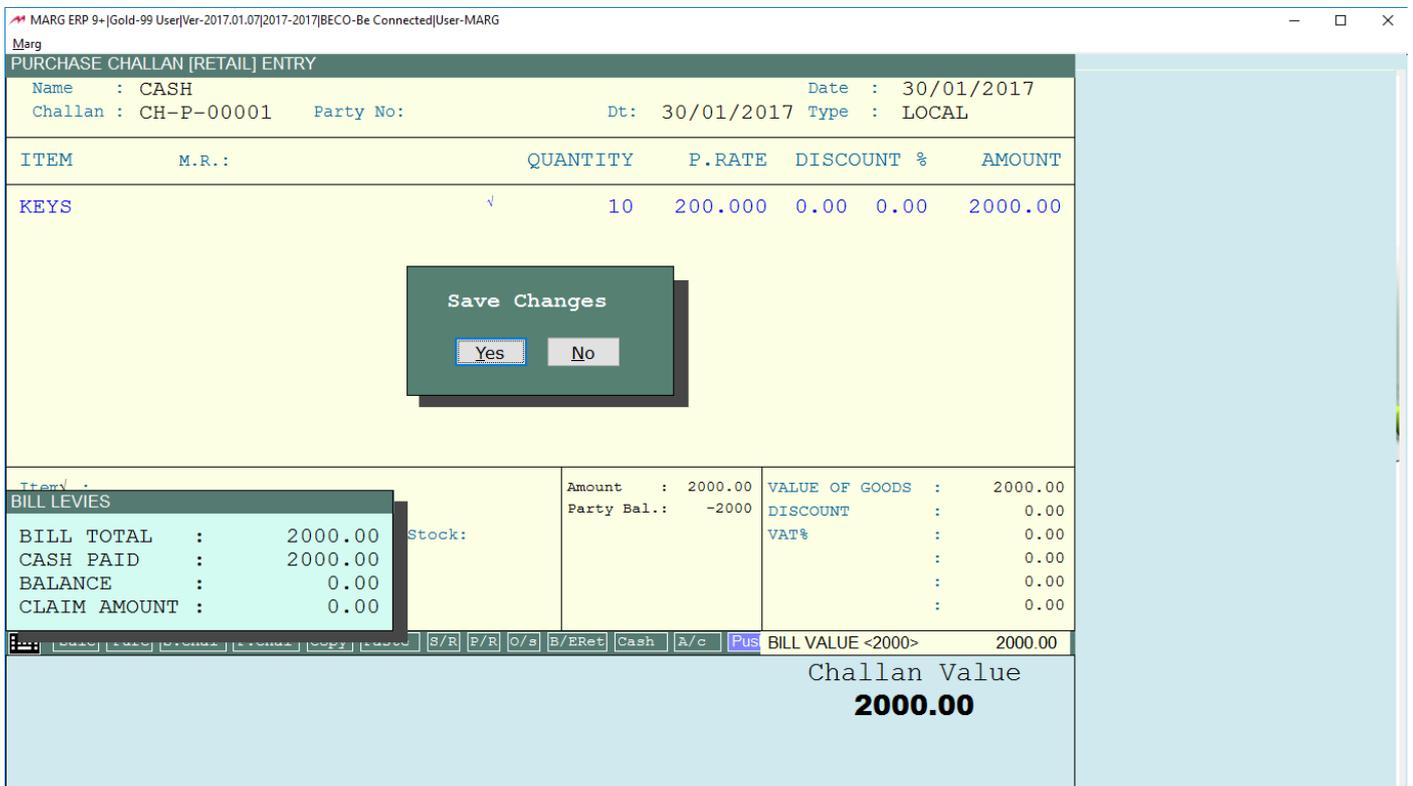
SELECT 'Y' FROM THE UPDATE ORDER SELECTION

SELECT 'N' FROM THE CANCEL THE ORDER ON THE PURCHASE



FEATURES:

CLICK ON SELECTED AND PRESS SPACE BAR TO SELECT THE ORDER PENDING
 AFTER SELECTION PRESS TAB KEY AND SAVE IT AS BELOW



IF PARTIAL DELIVERY, WHILE SELECTION OF THE ORDER MODIFY THE QUANTITY RECEIVED AND SAVE IT, LATER VIEW THE PARTY PENDING OR ITEM PENDING ORDER REPORT TO VIEW THE PENDING ITEM TO BE DELIVERED.

3- PURCHASE INVOICE:

GO TO TRANSACTIONS → PURCHASE → BILL

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PURCHASE [RETAIL] ENTRY

Name : CASH Date : 30/01/2017
Bill No.: 123 DM.R.: Type : LP TAX FREE

ITEM	QUANTITY	P.RATE	DISCOUNT %	AMOUNT
KEYS	10	200.000	0.00	2000.00

Item : Amount : 2000.00 VALUE OF GOODS : 2000.00
 BarCod: Party Bal.: -2000 DISCOUNT : 0.00
 M.R.P.: SRate: Stock: VAT% : 0.00
 Chall.: Date : : 0.00
 : 0.00

Cal:5,17,Qt:10(1),M:17.5%

Menu: Sale Purc S.Chal P.Chal Copy Paste S/R P/R O/s B/ERet Cash A/c PushSale SAVE

Invoice Value
2000.00

SELECT THE CHALLAN RELATED TO IT SAME AS BEFORE (ORDER AND CHALLAN) IN THE BOTTOM OF THE BILL AFTER VAT, THE COST OF PURCHASING WILL BE ENTERED SUCH AS FREIGHT CHARGES, LANDING COST OR OTHER COSTS, ETC.

4- PURCHASE RETURN:

GO TO TRANSACTIONS → PURCHASE RETURN → DEBIT NOTE



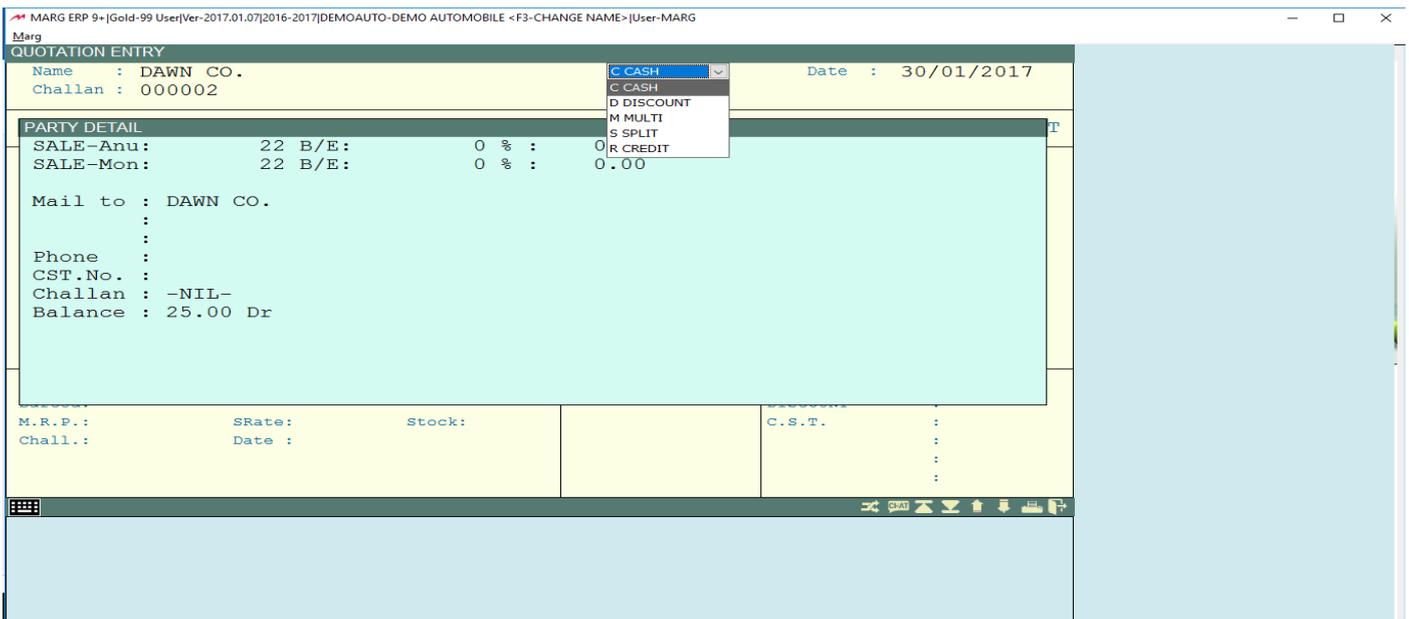
5- REPORTS PROCUREMENT:

- PRESS 'F11' OR SELECT THE BUILT-IN SEARCH ENGINE
- TYPE THE FOLLOWING REPORTS
- PURCHASE REGISTER
- PENDING ORDER
- SUPPLIER LEDGER
- STOCK STATUS REPORT

SALES:

1-SALES QOUTATION:

GO TO TRANSACTIONS → QUOTATION → NEW



FEATURES:

NAME –CUSTOMER NAME OR ACCOUNT

TYPE – 4 TYPES ARE GIVEN CASH, DISCOUNT, MULTI, SPLIT AND CREDIT

CASH – CASH TRANSACTION

DISCOUNT – FOR USING THE EXTRA DISCOUNT FIELD, ITEM WISE AND AS A WHOLE

MULTI – THIS IS USED WHEN THERE IS AN ADJUSTMENT WITH THE ACCOUNT HOLDER

SPLIT – USED WHEN A TRANSACTION HAS BOTH THE CASH AND CREDIT PORTION

AFTER THAT SELECT THE ITEM AND SAVE THE QUOTATION

2- SALES ORDER:

GO TO TRANSACTIONS → SALES ORDER → NEW

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SALES ORDER [RETAIL] ENTRY

Name : DAWN CO. [CREDIT] Date : 30/01/2017
Challan : OS-00003

PART	QUANTITY	M.R.P.	DISC.	AMOUNT
TRIMMER LINE 2.6MM 1	50.00	50.00	0.00	2500.00

Save Changes

Amount : 2500.00		VALUE OF GOODS : 2173.91
VAT : 326.09		DISCOUNT : 0.00
Party Bal. : -2475		VAT% : 326.09
		: 0.00
		: 0.00
		: 0.00

BILL LEVIES	
BILL TOTAL :	2500.00
CASH RECEIVED :	0.00
BALANCE :	2500.00

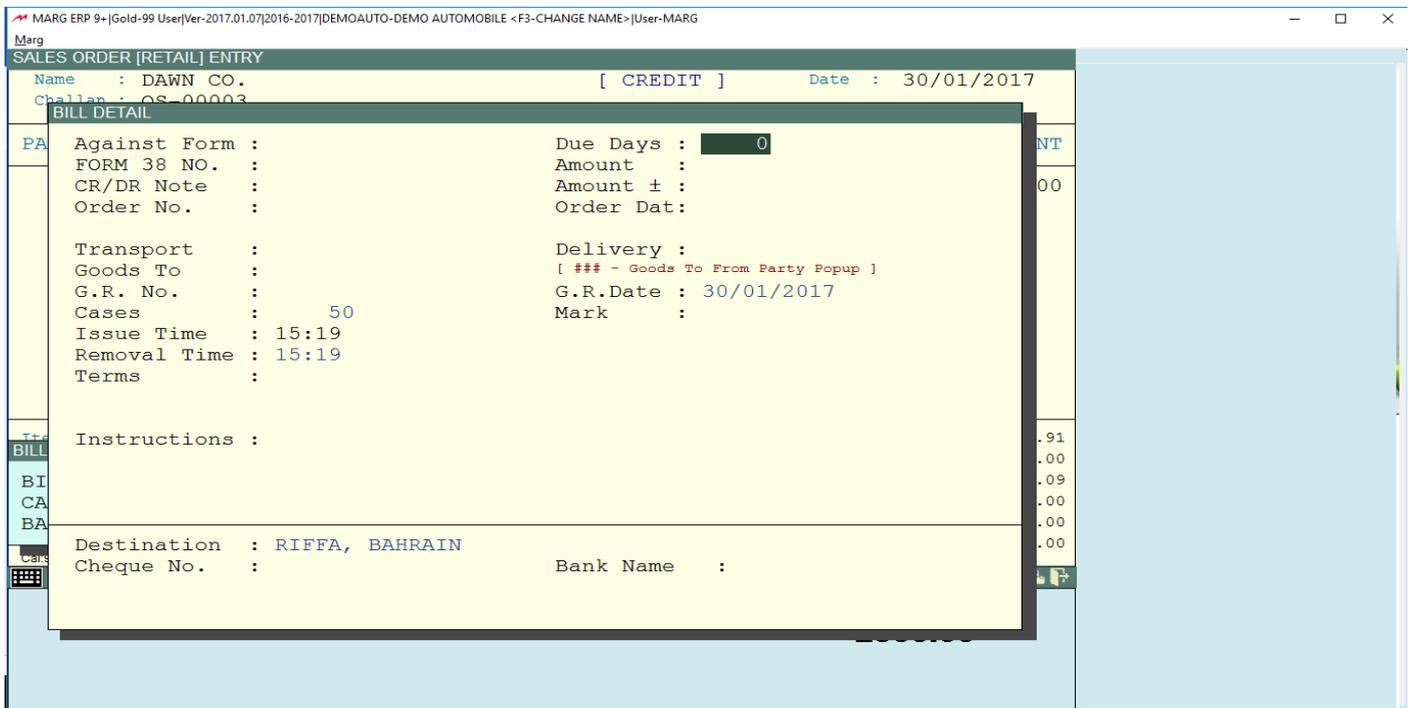
Stock:

Challan Value
2500.00

Buttons: Sale, Purc, S.Chal, P.Chal, Copy, Paste, S/R, P/R, O/s, B/ERet, Cash, A/c, PushSale, SAVE, etc.

CREATE THE SALES ORDER AND SAVE IT

AFTER SAVING THE BILL DETAIL SCREEN WILL POP-UP



FEATURES:

- AGAINST FORM: FOR REFERENCE OF ANY DOCUMENT RELATED
- DUE DAYS - THIS WILL BE THE DAYS AFTER PAYMENT WILL BE MADE
- FORM 38 NO. – NOT APPLICABLE IN BAHRAIN (INDIAN BANKING FORM)
- AMOUNT - RELATED TO FORM 38
- CR / DR NOTE - ANY CREDIT OR DEBIT NOTE AVAILABLE FOR THIS ACCOUNT
- AMOUNT - AMOUNT RELATED TO CR / DR NOTE
- ORDER NO. – ORDER REFERENCE NO.
- ORDER DATE - FOR REFERENCE
- TRANSPORTATION – TRANSPORTATION TO CUSTOMER IF ANY
- GOODS TO – CONTACT PERSON NAME
- DELIVERY – ADDRESS OF DELIVERY
- G.R.N NO. – DELIVERY CHALLAN NO.
- CASES – NO. OF CARTONS
- MARK – REMARKS DISPLAYED ON CARTONS / CASES
- G.R.N DATE – TYPE DATE
- ISSUE TIME – ISSUE TIME OF MATERIALS
- REMOVAL TIME – DELIVERED TIME OF ITEMS OR MATERIALS
- TERMS – TERMS AND CONDITIONS OF THE TRANSACTION

3- DELIVERY CHALLAN:

GO TO TRANSACTIONS → SALES → CHALLAN RETAIL (CASH CUSTOMER)

GO TO TRANSACTIONS → SALES → CHALLAN WHOLESALE (CR CUSTOMER)
 SELECT THE TYPE OF TRANSACTION AND SAVE IT AS BELOW

4- SALES INVOICE:

GO TO TRANSACTIONS → SALES → BILL RETAIL (CASH CUSTOMER)

GO TO TRANSACTIONS → SALES → BILL WHOLESALE (CR CUSTOMER)

CREATE AND SELECT THE BILL (INVOICE) SAME AS THE CHALLAN AND LINK IT WITH THE CHALLAN RELEVANT TO IT.

5-SALES RETURN:

GO TO TRANSACTIONS → SALES RETURN → CR NOTE RETAIL (CASH CUSTOMER)
 GO TO TRANSACTIONS → SALES RETURN → CR NOTE WHOLESALE (CR CUSTOMER)

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SALE RETURN [RETAIL] ENTRY

Bill : DAWN CO. No. : CFCN-00002 CASH] : 30/01/2017
 Customer : Mobile :
 Address : Remark :

PART	QUANTITY	M.R.P.	DISC.	AMOUNT
BILL DETAILS RETURN OF BILL NO. : ██████████ LAST BILL NO. : CS000002 BILL DATE : 30/01/2017 BILL AMOUNT : 10000.00				

Item :
 BarCod :
 M.R.P. : SRate: Stock:
 Chall. : Date :

VALUE OF GOODS :
 DISCOUNT :
 VAT :
 :

SELECT FROM THE ABOVE TWO OPTIONS FOR CASH AND CREDIT, AFTER THAT SELECT THE TYPE OF RETURN, CASH REFUND OR CREDIT NOTE. FILL IN THE DETAIL TO LINK UP WITH THE PAST TRANSACTIONS. SAVE IT BY PRESSING THE TAB KEY. THE STATUS SUMMARY FOR THE BALANCE REMAINING WILL APPEAR.

6-REPORTS SALES:

- SALES REGISTER
- PENDING SALES ORDER
- CUSTOMER LEDGER
- SALE BOOK (MONTHLY, DAILY, SUMMARY)
- CREDIT NOTES BOOK

CASH AND BANK:

1-CASH / BANK PAYMENT

- GO TO ACCOUNTS → VOUCHERS → PAYMENT
- SELECT THE RELEVANT LEDGER WITH THE PAYMENT BY CASH OR BANK ACCOUNT
- SELECT THE ACCOUNT AND SAVE IT AS OTHER VOUCHERS
- SEE THE EFFECT ON THE CASH BOOK OR BANK BOOK (BOOKS >> CASH & BANK BOOK)



2-CASH/BANK RECEIPT:

GO TO ACCOUNTS → VOUCHERS → RECEIPTS

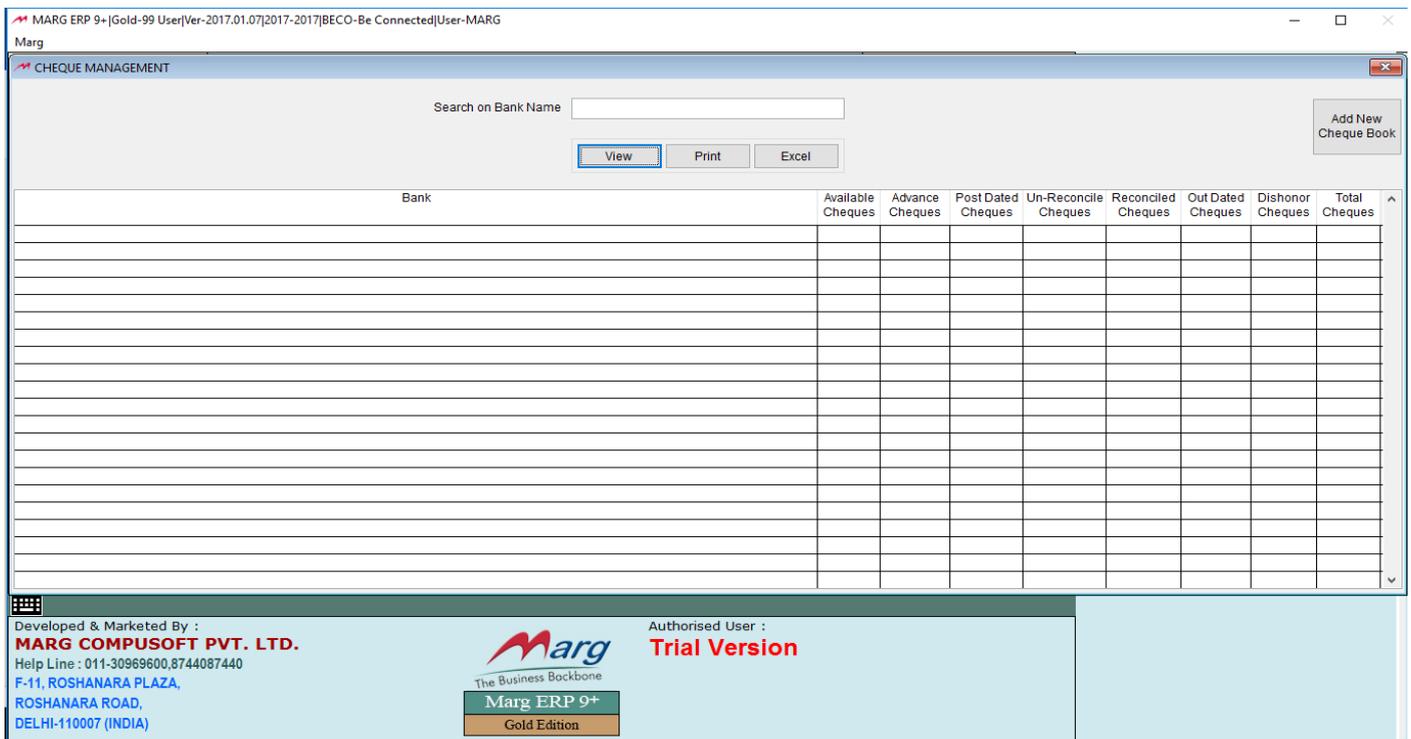
SELECT THE RELEVANT LEDGER WITH THE PAYMENT BY CASH OR BANK ACCOUNT

SELECT THE ACCOUNT AND SAVE IT AS OTHER VOUCHERS

SEE THE EFFECT ON THE CASH BOOK OR BANK BOOK(BOOKS>>CASH & BANK BOOK)

3-CHEQUE BOOK MANAGEMENT:

GO TO BOOKS → CHEQUE MANAGEMENT



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Entry No. : 001 Tag No. : 0 Entry Date: 31/01/2017

BILL NO.	Party Name	PDC/DD No.	Dated	Amount	SHORT			
Due Date	Late O/Due	Bill Amt.	Balance	Bank	Branch	Remark		
				Bill No.	Due Date	Late O/Due	Bill Amt.	Balance

Find ? []

End-Save Esc-Exit F2-Load Insert-Edit/F3-Any F4-Ledger F5-O/s F6-S/Return +?1234567-Return & Others

Be Connected-BECO

CHEQUE/CASH Receipt

AFTER THE RECEIVING ENTRY OF THE PDC, WE MUST DEPOSIT THE PDC IN THE BANK FOR THAT, GO TO ACCOUNTS → BANK PAY-IN SLIPS / CLEARANCE → PAY-IN SLIPS

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BANK PAYING SLIP

Deposit Date : 31/01/2017 Cheques Upto : 31/01/2017
 Deposit in : AHLI UNITED BANK Slip No. : 2

Party Name	Cheque No. & Date	Bank & Branch Name	Amount
			0.00

F2-Date F5-Index +Post F3-Post All ^CMS/Purc. Find >> []

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FEATURES:

- DEPOSIT DATE – TYPE THE DATE OF DEPOSTING THE PDC
- CHEQUE UPTO – UPTO THE DATE BY WHICH CHEQUES ARE BEING DEPOSITED
- DEPOSIT IN – NAME OF THE BANK
- SLIP NO. – 2 (DEFAULT)

FROM THE GENERATED LIST PRESS '+' KEY TO DEPOSIT THE REQUIRED CHEQUE / CHEQUES FOR WRONGLY DEPOSITED CHEQUES,

GO TO ACCOUNTS → BANK PAY-IN SLIPS / CLEARANCE → PAY-IN SLIPS (POSTED)

SELECT THE BANK AND PRESS THE 'MINUS' KEY AFTER SELECTING THE RELEVANT CHEQUE TO UNDO THE DEPOSIT

3RD PHASE IS TO CLEAR / UNCLEAR THE CHEQUE,

FOR THAT GO TO BOOKS → BANK RECONCILIATION

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BANK INTEREST/RECONCILIATION
Be Connected-BECO Upto : 31/01/2017

	DEBIT	CREDIT
AHLI UNITED BANK	500.00	

Address : AHLI UNITED BANK
Phone :
A/c No. :
Total : 500.00 Dr

Current Status
Opening :
Debit : 500.00 Dr
Credit : 0.00 Cr
Balance : 500.00 Dr
P.D.C. :
Net : 500.00 Dr
Name ? >> []

F2-Date Range Enter-Reconciliation F10-Filter F11-Reconcile Any Ledger

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SELECT THE BANK WHICH WE ARE RECONCILING

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BANK INTEREST/RECONCILIATION
Be Connected-BECO Upto : 31/01/2017

	DEBIT	CREDIT
AHLI UNITED BANK		

Address : AHLI UNITED BANK
Phone :
A/c No. :
Total : 500.00 Dr

Current Status
Opening :
Debit : 0.00 Dr
Credit : 0.00 Cr
Balance : 0.00 Dr
P.D.C. :
Net : 0.00 Dr
Name ? >> []

F2-Date Range Enter-Reconciliation F10-Filter F11-Reconcile Any Ledger

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Bank Name : AHLI UNITED BANK
Account No. :
Report <R/I>: Reconciliation
Cash : No

FILL UP THE INFORMATION AND PRESS ENTER, THE FOLLOWING WILL APPEAR

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BANK INTEREST/RECONCILIATION

Be Connected BECO Upto : 31/01/2017

RECONCILIATION/INTEREST CREDIT

AHLI U Bank Name : AHLI UNITED BANK
 Account No. :
 Report <R/I>: Reconciliation Cash : No

Bank Reconciliation Date : 31/01/2017
 Bank Freez Upto Date :
 Bank Book Opening Balance : 0.00 Dr
 Bank Book Debit Entry : 500.00
 Bank Book Credit Entry : 0.00
 Bank Book Balance : 500.00 Dr

Cleared Deposits : 0.00
 Cleared Withdrawals : 0.00
 Uncleared Deposits : 500.00
 Uncleared Withdrawals : 0.00

Balance of Bank : 0.00 Dr

Reconciliation Cleared Uncleared

Total : 500.00 Dr Name ? >> []

F2-Date Range Enter-Reconciliation F10-Filter F11-Reconcile Any Ledger

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Desktop Links 1:08 PM 1/31/2017

FEATURES:

RECONCILIATION – TO RECONCILE THE BANKS

CLEARED – CLICK ON THIS TO VIEW THE LIST OF CHEQUES CLEARED

UNCLEARED – CLICK ON THIS TO VIEW THE LIST OF UNCLEARED CHEQUES

SELECT THE RECONCILIATION, BELOW SCREEN WILL BE DISPLAYED

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BANK RECONCILIATION

BANK : AHLI UNITED BANK DATE : 31/01/2017

DATE	PARTY NAME	CHEQUE NO	DEPOSITS	WITHDRAWLS	CLEAR DT.
31/01/2017	ABC	111222	100.00		31/01/2017

Cheque No. : 111222

Computer Balance : 500.00
 Deposits : 100.00
 Issued : 0.00
 Bank Balance : 400.00

Enter-Clear Del-UnClear F2-Extra F4-Style F5-ClearAll F6-Swap Alt+V/+-Vou F8-AutoRec

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SELECT THE CHEQUE YOU WANT TO BE CLEARED AND PRESS ENTER TO TYPE THE CLEARED DATE, AFTER THAT PRESS 'ESC' KEY TO COME BACK AND CLICK THE CLEARED OPTION TO VIEW THE RECENTLY CLEARED CHEQUE.

FOR DISHONERED CHEQUE,

GO TO ACCOUNTS → CHEQUE DISHONOURD / ADVANCES → CHEQUE DISHONOURD
 SELECT THE PARTY / LEDGER

A WINDOW WILL APPEAR, FILL IN THE DETAILS

CHEQUE NUMBER, BANK CHARGES, DATED, BANK CHARGES AND PARTY CHARGES

PRESS ENTER KEY, AUTOMATIC ENTRY WILL BE GENERATED, VERIFY THE DETAILS

PRESS ENTER AND SAVE IT BY SELECTING ONE OF THE FOLLOWING:

- 1) NOT REQUIRED (CHOOSE TO RETURN THE CHEQUE)
- 2) CHEQUE REPRESENTATION (TO REPRESENT THE CHEQUE IN ANOTHER A/C)
- 3) SAVE IN PDC (IF WANT TO SAVE AGAIN AS PDC)

POST-DATED PAYMENTS:

GO TO ACCOUNTS → P.D. CHEQUE PAYMENT

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AHLI UNITED BANK

Party Name	Cheque No.	Dated	A m o u n t
Dr			

Bill No. & Remark

End-Save Esc-Exit F3-BILL MODIFY F4-Ledger F5-Outstanding Ctrl+J-Switch-Over

Be Connected-BECO

PDC Payment TOTAL : 0.00 Dr

AHLI UNITED BANK

SELECT THE RELEVANT LEDGER AND FILL IN THE INFORMATION SAME AS P.D. RECEIPT
 SAVE IT OR SAVE & PRINT IT.

INVENTORY & STOCK VALUATION:

FOR STOCK REPORT, VIEW STOCK STATUS, STOCK LEDGER, PURCHASES ACCOUNT ANDE CURRENT STOCK.

FOR VALUATION, GO TO STOCK  STOCK VALUATION

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STOCK VALUATION

Stock as on : 30/01/2017

Selected Company : No

Stock Status : Available

Selected Group : No

Valuation On : Cost+Ext.

With Tax : No

More Options : No

Accept Cancel

Be Connected-BECO
Near Kfc Adliya

Financial Period : Jan., 2017 - Dec., 2017

Date : 31 Jan., 2017
Day : Tuesday
Time :

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FEATURES:

STOCK AS ON – THE REQUIRED DATE OF VALUATION

SELECTED COMPANY – SELECT THE COMPANY IF YES

STOCK STATUS – SELECT BETWEEN AVAILABLE OR WHOLE

SELECTED GROUP – SELECT THE GROUP IF YES

VALUATION ON – SELECT THE RATE AS PER THE ACCOUNTING POLICIES OF COMPANY

WITH TAX – IF APPLICABLE

MORE OPTIONS – IF YES, THEN MORE DETAILED INFO IS REQUIRED

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MORE OPTIONS FOR STOCK VALUATION

Set of Items : [dropdown]

M.R.P. : 0.00- 0.00

Selected Category : No

Rack No. :

I.D. :

BarCode :

Unit : 1st : 2nd : -

Name Between :

Search Word :

Hide Stock : All

Prohibited Stock : All

Discount Applicable : All

Item Status : All

Conversion : 0.000- 0.000

MRP : In Start : [dropdown]

Margin % : cost : 0.00- 0.00

Purchase Discount : 0.00- 0.00

Tax % : 0.00- 0.00

Currency : All Currency

Negative Stock : No

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STOCK TRANSFER:

GO TO MASTERS → MARG SETUPS → CONTROL ROOM

SELECT SEARCH IN ALL AND TYPE 'STORE' AND SELECT REQUIRED NO. AT LINE 2 AS BELOW

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STORE

EXECT MATCH----->

1 Hold Stock work on store----- A

2 Stores 1,4,12,34----- 4

Selection on INVOICE/PER ENTERY----- I

Show Rate/Stock-All/all-Box/Other/othEr-Box in item current stock R

3 Store T/f,Self Brk/Exp etc default ledger allowed in Sales Report--- N

SUGGESTED OPTIONS----->

4 Copy Marketing Manager Targets from C&F on Backup Restore----- Y

5 Less Purchase & Sales order on 1-FIFO/2-Select/3-Dont ask for Load.. 2

Sales order store wise----- N

6 Stock Negative allowed Yes/No/Store/Item wise-I/i----- Y

Check negative in free N-No. I-Item B-Batch----- N

Negative allowed in Brk/Expired/Scrap----- Y

Indicate if going in Negative Stock / Ask----- N

7 Keep record of Insert key Add/Less----- N

8 Index ISSUE BILLS----- N

C-Code I-Item H-Challan P-Company T-Tax D-Discout U-Unit O-Store.....

S-Salt A-Category R-Rack M-Remark F-Feed E-Mfr m-Small Remark-----

B-Set of Bundel/Item l-Sch.H1/Narco Y-Store Room Prefrence.....

CHALLAN----- N

BRK/EXP ISSUE BILLS..... N

BRK/EXP ISSUE CHALLANS----- N

SELF BRK/EXP / STORE TRANSFER..... N

CHANGE ON DATE DAYS OLD VALUE TO NEW VALUE [F2-Detail] COMPUTER NAME

GO TO REPORTS → MANAGEMENT REPORTS → UTILITIES → STRUCTURE VERIFICATION
AFTER THAT, CREATE STORE MASTERS BY MASTERS → INVENTORY MASTERS → STORE
MASTERS

THEN FOR TRANFERENCE, GO TO TRANSACTIONS → STOCK ISSUE → WHOLE SALE
SELECT TAX INVOICE, CHOOSE STORE T/F FROM LEDGERS
SELECT TO AND FROM THE STORES TO BE TRANSFERRED
VIEW THE STOCK STATUS REPORT TO SEE THE EFFECTS

FIXED ASSETS & DEPRICIATION:

FIRST STEP IS TO CREATE THE LEDGER FOR THE ASSET

SECOND STEP IS TO PURCHASE THE ASSET BY CREATING PAYMENT VOUCHER

AFTER THAT GO TO BOOKS → DEPRICIATION (BELOW MENTION SCREEN)

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DEPRICIATION CHART

DEMO PHARMA DISTRIBUTION
MY ADDRESS 1 MY ADDRESS 2 MY ADDRESS 3

Description	Upto 30 Sep., 2016	After	In %	Depreciation
MOTER CAR	0.00	5000.00	7.00 %	175.00

Find ? >> [] 0.00 5000.00 175.00

F3-Alter Percentage Enter-Ledger Ctrl+S-Post Voucher

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Vouchers entered for 10 days
Limit upto 21 days

FEATURES:

DESCRIPTION – ASSET NAME

UPTO 'DATE' – CARRYING VALUE AT THAT DATE

AFTER – THE VALUE OF THE ASSET UPON WHICH THE RATE WILL APPLIED

IN % - PERCENTAGE OF THE DEPRICIATION CALCULATION

DEPRICIATION – DEPRICIATION VALUE

FINANCIAL STATEMENTS / FINAL REPORTS:

1- TRIAL BALANCE:

GO TO FINAL REPORTS → TRIAL BALANCE

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TRIAL BALANCE

DEMO PHARMA DISTRIBUTION-DPHARMA
MY ADDRESS 1 MY ADDRESS 2 MY ADDRESS 3
Upto : 01-02-2017

BRANCH / DIVISIONS	DEBIT	CREDIT
CAPITAL ACCOUNT		3394.00
CURRENT ASSETS		85233.72
CURRENT LIABILITIES	5000.00	
FIXED ASSETS		
INVESTMENTS		
LOANS (Liability)	450.00	
MISC. EXPENSES (Asset)		
PROFIT & LOSS A/C		
REVENUE ACCOUNT	83177.72	
SUSPENSE ACCOUNT (Temporary A/cs)		
Find ? >> [] Total :	88,627.72	88,627.72

F2-Date Range F7-Balance Only

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Trial Version
Vouchers entered for 10 days
Limit upto 21 days

2- PROFIT & LOSS

GO TO FINAL REPORTS → PROFIT & LOSS

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PROFIT & LOSS A/C UPTO : 01-02-2017

DEMO PHARMA DISTRIBUTION-DPHARMA
MY ADDRESS 1 MY ADDRESS 2 MY ADDRESS 3

Particulars	Dr. Amount	Particulars	Cr. Amount
Opening Stock		Sales A/c	2,073.64
Purchase A/c	85,250.78	Closing Stock	634,603.08
Expenses (Direct)	0.58	Income (Direct)	
Gross Profit	% 551,425.36		
	636,676.72	Gross Profit b/f	551,425.36
Net Profit	% 551,425.36		
T o t a l	551,425.36	T o t a l	551,425.36

F2-Month wise P&L A/c F3-Balance Sheet

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 F-11, ROSHANARA PLAZA,
 ROSHANARA ROAD,
 DELHI-110007 (INDIA)


The Business Backbone
Marg ERP 9+
Gold Edition

Authorised User : **Trial Version**
 Vouchers entered for 10 days
 Limit upto 21 days

ALSO, IT CAN BE EXPORTED TO MANY FORMATS SUCH AS PDF, WORD ETC.

3- BALANCE SHEET:

GO TO FINAL REPORTS → BALANCE SHEET

MARG ERP 9+ | Gold-99 User | Ver-2017.01.07 | 2016-2017 | DEMO AUTO-DEMO AUTOMOBILE <F3-CHANGE NAME> | User-MARG

Marg
BALANCE SHEET

DEMO AUTOMOBILE <F3-CHANGE NAME>-DEMOAUTO
MY ADDRESS 1 MY ADDRESS 2 MY ADDRESS 3

	Liabilities	A s s e t s
Upto : 30/01/2017		
BRANCH / DIVISIONS		
CAPITAL ACCOUNT		
CURRENT ASSETS	139.00	
CURRENT LIABILITIES	10624.04	
FIXED ASSETS		
INVESTMENTS		
LOANS (Liability)		
MISC. EXPENSES (Asset)		
SUSPENSE ACCOUNT (Temporary A/cs)		
Net Loss		10763.04
Total	10763.04	10763.04

F2-As On Date F3-Profit & Loss A/c F7-Blance Only

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Gold Edition

Authorised User : **Trial Version**
 Vouchers entered for 5 days
 Limit upto 21 days

